

CRCOG Municipal Services

Service Sharing Offerings and Opportunities May 2021

2020-2021 Activities

- CRPC Bids (# of bids completed): 13
- Textile Recycling RFP
- Energy Auction
- Electronic Document Management Program Mode
- Install auto-loaders for GIS System (on-going)
- On-call Human Resources Services Program Implementation
- Job Order Contracting (eZIQC) contractor bid (Road and Bridge and General Construction)
- Cybersecurity Taskforce (bi-monthly meetings)
- Human Services Coordinating Council meeting
- COVID-19 Long Term Recovery Steering Committee
 - Established Committee
 - Established two working groups: Human Services and Small Business Recovery

2021-2022 On-Going Programs

CRPC

- Annual Bids (up to 20 bids per year)
- Energy Consortia (Reverse Auctions for Electricity, Natural Gas is on hold)
 - Audit Program
- eZIQC (Job Order Contracting) - Contract Bids annually if needed (each bid has an option for two one year extensions for a total of 3 years. In 2021-2022 CRPC will be contracting two of the regions for competitive purposes.

IT Services Cooperative

- Regional Online Permitting
- Fiber Infrastructure (SERTEX)
- General IT Services (Novus Insights)
- CRCOG Data Center (includes Hosting Services / Disaster Recovery)
- Voice over Internet Protocol (VoIP)
- Cybersecurity Program (Services and Model Policies)
- Time and Attendance Software
- EDMS

Statutory Functions

- Human Services Coordinating Council
- Regional Election Monitoring

HR-Portal

- Salary Survey and Reporting Module
- Model Documents
- Sample Document Library
- Interview Panel

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Other On-Going Programs

- Crumbling Foundations Testing Program
- Regional Online GIS System
- Solid Waste/Materials Management (Central Connecticut Solid Waste Authority)
- Ad-Hoc Working Committee on Crumbling Foundations
- Cybersecurity Task Force

HR Services Consultant

- Program Mode / Marketing

2021-2022 Planned Projects / Activities

- Electronic Document Management Expansion
- RFPs for Solid Waste
 - Curbside Textile Recycling
 - Curbside Foodwaste Pick-up
- RPIP Grant Applications
- COVID-19 Recovery Efforts Assistance (LTR committee / EDA Grant pending)

Points for Consideration for New Projects

- Level of Difficulty (Ease of Implementation, Technical Considerations)
- Potential for Cost Savings
- Improvement of Service
- Political Will (Elected Officials, Public and Staff)
- Legal Considerations (Union Issues, Statutory Limitations)
- New vs. Existing Service
- Scalability (Statewide Scalable or Sub-Regional)
- Cost Avoidance

2021-2022 Potential Service Sharing Expansion Areas (NOT in order of priority)

- Dog licensing simplification
- Touchless / cashless payment systems options
- Small Town Economic Development Assistance (contracted service)
- Financial/Payroll/ERP Systems
- Town Clerk Data
- Facilities Management/ Asset Management
- Customer Response Management (CRM) (front end and back end workflow)
- Direct Purchasing Assistance (perform function)
- Loan-a-Drone
- Non-Tax Revenue Study (last completed in 2004)
- Sustainable CT/Clean Energy Initiative (Sustainable CT action list [here](#))
 - LED Retrofits

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- Solar Installation for Municipal Buildings