

CRCOG Municipal Services
Service Sharing Offerings and Opportunities May 2022

Municipal Services 2022-2023 Work Plan

2021-2022 Activities (excluding On-Going Activities)

- CRPC Bids (# of bids completed): 17
- Solid Waste Consultant RFP
- Website Redesign RFP
- DEI Training RFP
- Job Portal Pilot
- COVID-19 Recovery Efforts Assistance (LTR committee / EDA/DECD grant)
- Electronic Document Transitioning
- Continue to install auto-loaders for GIS System
- Human Services Coordinating Council meeting on Panhandling
- Municipal Needs Survey
- RFI Curbside Organic Food Waste (issuing in May)
- Municipal Budget Software RFP (issuing in May)

2022-2023 Planned Projects / Activities

- Fire House Software RFP
- ezIQC User's Group Meeting
- ezIQC Bid for General Contracting and Road/Bridge Maintenance
- ezIQC Bid for Pavement Reclamation (new)
- IIJA Grant Applications
- RPIP Grant Applications
- Job Portal
- COVID-19 Recovery Efforts Assistance (EDA/DECD grant is under Planning)
- Solid Waste study

2022-2023 On-Going Programs

CRPC

- Annual Bids (up to 20 bids per year)
- Energy Consortia (Electricity, Natural Gas is on hold)
- ezIQC (Job Order Contracting) - Contract Bids annually if needed (each bid has an option for two one year extensions for a total of 3 years. In 2022-2023 CRPC will be rebidding all contracts.

IT Services Cooperative

- Regional Online Permitting
- Fiber Infrastructure (SERTEX)
- General IT Services (Novus Insights)
- CRCOG Data Center (includes Hosting Services / Disaster Recovery)
- Voice over Internet Protocol (VoIP)
- Cybersecurity Program (Services and Model Policies)
- Time and Attendance Software
- EDMS

Statutory Functions

- Human Services Coordinating Council

CRCOG Municipal Services
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- Regional Election Monitoring

HR-Portal / HR related

- Salary Survey and Reporting Module
- Model Documents
- Sample Document Library
- Interview Panel
- HR Services Consultant: Program Mode / Marketing
- DEI Training Services: Program Mode / Marketing

Other On-Going Programs

- Crumbling Foundations Testing Program (contract expiring in December 2022, but staff expects it will be renewed)
- Regional Online GIS System
- Solid Waste/Materials Management/Textile Recycling/Organic Food Waste
- Ad-Hoc Working Committee on Crumbling Foundations
- Cybersecurity Task Force (bimonthly meetings)

Points for Consideration for New Projects

- Municipal Need
- Level of Difficulty (Ease of Implementation, Technical Considerations)
- Potential for Cost Savings
- Improvement of Service
- Political Will (Elected Officials, Public and Staff)
- Legal Considerations (Union Issues, Statutory Limitations)
- New vs. Existing Service
- Scalability (Statewide Scalable or Sub-Regional)
- Cost Avoidance

2022-2023 Potential Service Sharing Expansion Areas (NOT in order of priority)

- Shared Staffing Services (Building Official? Code Enforcement?)
- Capital Project Administration
- Dog licensing simplification
- Touchless / cashless payment systems options
- Financial/Payroll/ERP Systems
- Facilities Management/ Asset Management
- Customer Response Management (CRM) (front end and back end workflow)
- Direct Purchasing Assistance (perform function)
- Loan-a-Drone
- Non-Tax Revenue Study (last completed in 2004)
- Sustainable CT/Clean Energy Initiative (Sustainable CT action list [here](#))
 - LED Retrofits
 - Solar Installation for Municipal Buildings