

**RESOLUTION AUTHORIZING THE CRCOG EXECUTIVE DIRECTOR TO
CONTRACT WITH A QUALIFIED FIRM FOR THE PURPOSES OF
CONDUCTING A REGION WIDE COVID AFTER ACTION REVIEW**

WHEREAS, the Capitol Region Emergency Support Plan was activated on March 18th 2020 in response to the COVID pandemic. Our Regional Coordination Center remains on a partial virtual activation. Coordination is being done by the ESF-5 (Emergency Management) and ESF-8 (Public Health and Medical Services) duty officers; and

WHEREAS, during this time, the Capitol Region Incident Management Team (CT-IMT3) has been activated and developed an Incident Action Plan which is being reviewed by local public health leads and reissued weekly; and

WHEREAS, the Capitol Region Emergency Planning Council and its Emergency Support Functions (ESF's) would like to conduct an After Action Review (AAR) of the region and its planning, activation and response during the pandemic; and

WHEREAS, Tetra Tech is a firm that CRCOG has worked with on various exercises and AARs in the past and are on several cooperative purchasing agreements for this service including the General Services Administration (GSA) contract; and

WHEREAS, it is expected that the total project cost would not exceed \$40,000, however, State Homeland Security Grant Program funds may not be utilized for covid related activities; and

WHEREAS, CRCOG would use Regional Service Grant Funds and if those are unavailable then the CRCOG Regional Fund to fund this AAR;

NOW THEREFORE BE IT RESOLVED, that the CRCOG Policy Board authorize the Executive Director to utilize the Regional Service Grant or CRCOG Regional Fund to contract with Tetra Tech through a cooperative purchasing program for this purpose and authorize him to enter into a contract and any addendums thereto.

CERTIFICATE

I certify the above is a true copy of a resolution adopted by the Policy Board at its meeting held on May 26, 2021.

BY: _____
Lori L. Spielman, Secretary

DATE: _____