

## **IV.D. Narrative Information Sheet**

### **IV.D.1. Applicant Identification:**

Capitol Region Council of Governments (CRCOG)  
241 Main Street, 4<sup>th</sup> Floor  
Hartford, CT 06106

**IV.D.2.a. Funding Requested/Assessment Grant Type:** Community-Wide Assessment Grant

**IV.D.2.b. Federal Funds Requested:** \$300,000

### **IV.D.2.c. Contamination:**

Hazardous Substances (\$170,000.00)      Petroleum (\$130,000.00)

### **IV.D.3. Location:**

a) City/Town(s) of the CRCOG: Andover, Avon, Bloomfield, Berlin, Bolton, Canton, Columbia, Coventry, East Granby, East Hartford, East Windsor, Ellington, Enfield, Farmington, Glastonbury, Granby, Hartford, Hebron, Manchester, Mansfield, Marlborough, New Britain, Newington, Plainville, Rocky Hill, Simsbury, Somers, South Windsor, Southington, Suffield, Stafford, Tolland, Vernon, West Hartford, Wethersfield, Willington, Windsor and Windsor Locks.

Our target corridor traverses the municipalities of Enfield, Suffield, Windsor Locks, East Windsor, Windsor, South Windsor, Hartford, West Hartford, Newington, New Britain and Berlin. Our priority sites are located in the City of Hartford (Parkville and other neighborhoods).

b) County: Hartford and Tolland Counties

c) State: Connecticut

**IV.D.4. property Information for Site-specific Applications:** Does not Apply

### **IV.D.5. Contacts:**

a. Project Director:

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Principal Planner and Policy Analyst  
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Hartford, CT 06106  
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860-724-4211

b. Chief Executive

Lyle Wray  
Executive Director  
Capitol Region Council of Governments  
241 Main Street, 4<sup>th</sup> Floor  
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**Capitol Region Council of Governments - MetroHartford Brownfields Program  
FY 2020 Assessment Grant Application**

**IV.D.6. Population:**

Capitol Region: 975,902  
 Target Area (Transit Corridor):  
     Population of municipalities within the Corridor: 451,100  
     Population of Transit Corridor census tracts: 161,574  
 Priority Sites:  
 City of Hartford: 124,390  
     Parkville census tracts Priority Sites: 7,915.

**IV.D.7. Other Factors Checklist:**

<b>Other Factors</b>	<b>Page #</b>
Community population is 10,000 or less.	See above (Census tracts around priority sites have populations of under 10,000.)
The applicant is, or will assist, a federally recognized Indian tribe or United States territory.	NA
The priority brownfield site(s) is impacted by mine-scarred land.	NA
The priority site(s) is adjacent to a body of water (i.e., the border of the priority site(s) is contiguous or partially contiguous to the body of water, or would be contiguous or partially contiguous with a body of water but for a street, road, or other public thoroughfare separating them).	No, but other potential site (North River St.) is: (p.2.)
The priority site(s) is in a federally designated flood plain.	No, but other potential site (North River St.) is: (p.2.)
The reuse of the priority site(s) will facilitate renewable energy from wind, solar, or geothermal energy; or any energy efficiency improvement projects.	Yes -Solar panels and green roof (p. 2)
30% or more of the overall project budget will be spent on eligible reuse planning activities for priority brownfield site(s) within the target area.	No, approximately 7% will be spent on reuse planning and 7% on RAPs. (p.9)

#### **IV.D.8. Narrative Information Sheet Attachment: State Letter**



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November 4, 2019

Ms. Lynn Pike DiSanto  
Principal Planner & Policy Analyst  
Capitol Regional Council of Governments  
241 Main St.  
Hartford, CT 06106

Re: State Acknowledgement Letter for EPA Brownfields Assessment Grant for FY 20

Dear Ms. DiSanto:

The Connecticut Department of Energy and Environmental Protection (DEEP) acknowledges that the Capitol Regional Council of Governments (CRCOG) intends apply to the US Environmental Protection Agency (EPA) for a Brownfields Assessment Grant for Federal Fiscal Year 2020. CRCOG plans to use the grant funding to conduct assessments at various properties contaminated with hazardous substances and petroleum in the communities served by your organization.

If EPA awards petroleum assessment grant funds, DEEP or EPA must determine the eligibility of each petroleum site before any site specific assessment activity is undertaken using the petroleum assessment grant funds.

If you have any questions about this letter, please contact me at (860) 424-3768 or by e-mail at [mark.lewis@ct.gov](mailto:mark.lewis@ct.gov). Good luck with your application.

Sincerely,

A handwritten signature in blue ink that reads "Mark R. Lewis".

Mark R. Lewis  
Brownfields Coordinator  
Office of Constituent Affairs & Land Management

C: Ms. Dorrie Paar, EPA (via e-mail)

## IV.E. Narrative/Ranking Criteria for Assessment Grants

### 1. Project Area Description and Plans for Revitalization

#### **1.a Target Area and Brownfields**

i. Background and Description of Target Area - The Capitol Region Council of Governments (CRCOG) represents the 38 municipalities in north-central Connecticut in and around Connecticut's capital city of Hartford. Like most of the northeast, Connecticut's rich industrial past has left behind a legacy of abandoned or underutilized sites. Some of these brownfields contain the skeletal remains of manufacturing facilities dating back to the 1850s when the Capitol Region began to establish itself as a center for manufacturing. Nearly two centuries of heavy industrial activity, with more than 150 textile mills, paper products, typewriters (Royal, Underwood), bicycles and automobiles (Pope Hartford), early aviation industries and aircraft engines (Pratt & Whitney), and firearms (Colt Armory) has resulted in the contamination of over 1,000 properties across the region as identified in lists published by the State.

CRCOG has long pursued a vision of strengthening our region by encouraging investment in improved transit systems and redevelopment throughout its transit corridors. The region's bus rapid transit (*CTfastrak*) and commuter rail (*CTrail*) corridors have received more than \$1.5 billion in federal investment to create compact mixed-use development, an interconnected street network, and vital green spaces near transit stations. Transit-oriented development (TOD) is proposed to transform the areas close to the stations into livable neighborhoods with a greater mix of housing options.

**CRCOG's MetroHartford Brownfields Program will target the transit corridors** to support the advancement of this vision. The target area traverses the central core of the region from north to south and includes some of the most financially distressed and environmentally disadvantaged communities of the region. Environmental assessment of brownfields will act as a catalyst for the redevelopment of neglected and underutilized sites in the area and will advance our vision of transforming the Capitol Region into a viable and sustainable region. We know there is a great need in the target area for brownfields assessment: our recently developed State-funded targeted brownfields inventory identified over 240 potentially contaminated sites in the transit corridors. **Our target corridor encompasses just 3.5% of the area of the entire region but has nearly 25% of the region's suspected brownfields sites.** The City of Hartford, our region's most distressed community, is among America's poorest cities. **We will prioritize sites in Hartford which have TOD potential and/or will help spur growth within Opportunity Zones.**

ii. Description of the Priority Brownfield Sites – Within our target corridor, we have identified **two sites as our top priorities.** These sites are steps away from the *CTfastrak* Parkville Station which is in an Opportunity Zone (Census Tract 5049).

- **237 Hamilton Street and 175 Bartholomew Avenue, Hartford, CT.** These adjoining properties are located 0.2 miles from the Parkville Station, have been **blighted and neglected** for many years, and are in critical need of assessment. The sites were recently acquired by a private developer with strong ties to the Parkville neighborhood. Their past industrial use suggests the presence of both hazardous substances and petroleum. 237 Hamilton Street houses the 289,000 SF former Whitney Manufacturing facility which manufactured a variety of products including fabricated metals. Given the building's age, circa 1907, there is a high risk of hazardous building materials such as lead, asbestos, and PCBs. There is also evidence of three

USTs. 175 Bartholomew Avenue has long been a vacant lot but previously housed a porcelain factory. Both properties have been in disuse for over a decade.

- **34 and 42 Francis Avenue, Hartford, CT.** These properties are **located immediately adjacent to the CTfastrak Parkville Station** and have been **blighted/neglected** for years. 34 Francis Avenue is a privately owned 0.25-acre parcel used as petroleum storage for 50 years. Numerous spill reports are on file with the CT Department of Energy and Environmental Protection (DEEP) indicating fuel releases of over 2000-gallons. A Phase I assessment was completed on this parcel in December 2017 in accordance with **ASTM E1527-13 and AAI rules** using state funding. 42 Francis is an adjacent 0.13-acre vacant city-owned parcel on which CRCOG commissioned a Phase II and Limited Phase III assessment with EPA funding (2B-96109801-0). These studies confirmed the presence of **petroleum** products (VOCs, PAHs, and ETPH) in the soil with the likelihood that contamination resulted from spills on 34 Francis Avenue to the north. A remedial action plan is needed to plan for the cleanup. The City and the private owner/developer have been in discussions on reuse plans for the site.

There are other sites which could benefit Opportunity Zones and/or have TOD potential which we would like to assess. The City of Hartford recently acquired 30 tax delinquent blighted properties through a tax deed sale. None of these sites have had environmental assessments and outreach to the neighboring communities is needed to inform the City's reuse plans for the sites. Among the properties are six which are located in or near Opportunity Zones and/or transit station areas. These six parcels will be **priority sites for Phase I assessments and reuse scoping/planning**. The newly established Hartford Land Bank (HLB) may take possession of the tax sale properties. HLB's mission is to identify, acquire, and redevelop, directly or through partnerships vacant, abandoned, tax-delinquent and/or distressed properties in the City of Hartford.

While assessment of sites in Hartford will be a prime focus of our program, other potential TOD sites and sites in or near Opportunity Zones in other communities are also potential candidates for funding, if available. These include a 3.24-acre parcel on North River Street in Enfield, CT which is adjacent to a planned Transit Center and located on the eastern bank of the Connecticut River partially in a 100-year flood zone (NFIP flood map 090030113F). The site, located in the historic Thompsonville section of Enfield, was once the home of the Bigelow Sanford Carpet Mill's coal fired power plant and docking facilities. Contamination is thought to be co-mingled hazardous substances and petroleum. Additionally, there are several commercial sites along the **CTfastrak** in West Hartford's Opportunity Zone (Census Tract 4961) which are tax delinquent and blighted.

### **1.b. Revitalization of the Target Area**

i. Reuse Strategy and Alignment with Revitalization Plans - Numerous studies and plans have been commissioned by the State, CRCOG, and the municipalities to further advance TOD in the transit corridors and station areas. **The Parkville sites are well aligned with the City of Hartford's land use and revitalization plans for the Parkville station area** including the *2018 Hartford TOD Pilot Study* prepared for the CT DOT and the City of Hartford which identified the **Hamilton Avenue site as a priority site for adaptive reuse**. The owner of the Hamilton/Bartholomew site has developed project plans and conducted a market study for the redevelopment of the existing building for 189 multi-family work force housing units along with 80,000 SF of advanced manufacturing space on the ground floor. The building will be renovated with **energy efficient windows and HVAC and will include a green roof with solar panels**.

The owner of **34 Francis Avenue** has developed a project concept incorporating the adjacent city-owned 42 Francis Avenue parcel. The proposed development will include up to 72 apartments plus 5 commercial spaces of about 1,000 SF each. The building will be fully ADA accessible and will feature **green and sustainable design** practices. The concept plan complies with the City of Hartford's Zoning Regulations for the area which call for pedestrian access for retail/commercial uses and upper floor residential.

ii. Outcomes and Benefits of Reuse Strategy – The assessment, cleanup, and redevelopment of brownfields will act as a catalyst for area revitalization and lead to sustainable development and smart growth in the region. Remediation of brownfield sites, particularly in the transit station areas, is likely to attract mixed-use development which will bring residents, business owners, and visitors to the area thereby increasing investment, “eyes on the street,” and improving quality of life. The proposed brownfields redevelopment and the implementation of the TOD improvements in the Parkville station area will bring **significant economic benefits including much needed tax revenues and jobs** to this distressed community. TOD expands access to opportunity – jobs, education, housing choices. It can provide safer, healthier and more prosperous neighborhoods for currently distressed communities. The priority sites are in or immediately adjacent to an Opportunity Zone and assessment of contamination here will spur their ultimate reuse which will, in turn, positively impact economic growth in the Opportunity Zone. Specific outcomes and benefits we expect from the redevelopment of our priority sites are:

- **237 Hamilton Street/175 Bartholomew Avenue:** The proposed mixed-use development is estimated to increase the annual tax revenues to the City from the current \$60,000 to as much as \$1,300,000. A total of 174 construction jobs 80 permanent jobs are expected.
- **34 and 42 Francis Avenue:** The proposed mixed-use development is estimated to increase the current appraised value of the two vacant parcels from \$60,200 to an estimated \$5.6 Million. Annual tax revenues to the City are expected to increase from the current \$2,834 to \$294,857 after redevelopment. The project could yield 15 to 20 new jobs associated with the retail operations and up to 5 jobs related to maintenance and management of the building in addition to the construction jobs associated with the remediation and redevelopment.

The assessment of the **tax sale properties in Hartford** will **remove the uncertainties** associated with these properties which stymie their return to productive use and allow their resale, remediation, and redevelopment to proceed more quickly. Our plans to initiate work with the City and area stakeholders on reuse planning for these sites will also ensure that there is early community support and involvement in plans for the sites' reuse and redevelopment.

Assessment is also the first step to tackling the health and safety issues of these sites and can lead to improved living conditions for distressed nearby residents. For example, TOD reduces traffic congestion, limiting greenhouse gas emissions on highways that traverse these neighborhoods.

### **1.c. Strategy for Leveraging Resources**

i. Resources Needed for Site Reuse – CRCOG has a long and successful history in obtaining and administering funding sources for brownfields redevelopment. With more than \$1.5M in EPA assessment grants, CRCOG has established a successful program for assessment of brownfields. CRCOG also has an open EPA Revolving Loan Fund program. Any program income generated could be made available to municipalities and/or property developers for necessary further assessment, cleanup planning and remediation activities for brownfields sites as allowable. We

will also work with other financial partners to secure leveraged resources to support cleanup and reuse. These sources include the **CT Department of Economic and Community Development (DECD) and CT Green Bank** for green infrastructure and renewable energy projects, such as solar panel use. The Green Bank's Energy and Savings Contracts (ESPCs) can help low energy costs and sustainably upgrade existing facilities. We will apply for and support our municipal partners' applications for future State funding as appropriate.

Furthermore, our priority sites are located in or adjacent to Opportunity Zones where additional federal tax incentives are given for investors to reinvest capital gains into the zones through opportunity funds which represent a source of private investment to support redevelopment of brownfields sites assessed under the grant. Several properties recently acquired by the City of Hartford are also located in a federal Promise Zone opening up additional resources and support for redevelopment activities here. If the Hartford Land Bank acquires these properties, the resources of HLB, including state and private foundation grants may be available to assist with site clean-up and redevelopment. Historic Tax Credits will also be a resource in the adaptive reuse of the former Whitney Manufacturing building on Hamilton Street.

ii. Use of Existing Infrastructure – Our priority sites which are located in the urban core of the City of Hartford in the **CTfastrak** corridor can offer excellent redevelopment opportunities as they are well served by nearby public transit, public streets, electricity, public water and sewer, communications, high speed internet, and other built infrastructure. **Our target area was chosen, in part, to capitalize on the advantage that existing infrastructure provides to revitalization.** Focusing redevelopment on such strategically located sites will strengthen existing neighborhoods, prevent sprawl, and conserve open space and natural resources on the urban fringe. The sites are also well connected to civic and cultural amenities, and the needs of everyday life, such as grocery stores, pharmacies, banks, and restaurants. There should be no additional infrastructure needs for the redevelopment of the priority sites although relocation of some utility services may be needed to accommodate proposed site plans.

## **2. Community Need and Community Engagement**

### **2.a. Community Need**

i. The Community's Need for Funding – Poverty, unemployment and depressed property values severely impact municipal and state tax revenues and the ability to fund the assessment, remediation, and redevelopment of brownfields and other public services. The **median household income in Parkville** is far below the State's median household income of \$73,781. Our priority sites are located in census tracts 5043 (Francis Avenue) and 5049 (Hamilton/Bartholomew), where the median household income is a **staggeringly low** \$21,250 and \$34,358 respectively. **Unemployment** rates at our priority sites (19.2%, tract 5043, and 20.7%, tract 5049) are almost **3 times higher** than in the Capitol Region and the State (both 7.2%). The low-income population at our sites is 61.2% (tract 5043) and 55.9% (tract 5049). **High poverty and unemployment rates clearly show that economic recovery from the Great Recession has not taken hold here.** Abandoned and blighted properties are a further burden on municipal services and lead to disinvestment. With nearly 50% of property tax-exempt, unsurprisingly, the City of Hartford mill rate is the highest in the state at 74.29, leaving **little ability for the City to increase tax revenues** as a means to fund remediation or assessment of brownfields. Furthermore, in Connecticut, our local reliance on property tax disproportionately impacts financially stressed communities by removing a larger portion of their residents' limited income compared to more affluent communities. Finally,

the State may be increasingly hard pressed to fund brownfield work due to projected annual fiscal year deficits of \$1 billion from FY22 through FY24. These conditions illustrate the difficulty the area faces in spurring economic development.

ii. Threats to Sensitive Populations –

(1) Health or Welfare of Sensitive Populations: The **health and welfare of sensitive populations are particularly threatened by environmental conditions** due to exposure to contamination and safety issues. Brownfield sites are plagued with uncovered holes, broken windows, unsafe structures and sharp objects and they invite illegal dumping, criminal activities, arson, and exploration by curious youth. **Lead, a particularly dangerous metal for children, is among the contaminants we suspect at the former factory on Hamilton Street.** In Parkville 28% of the population is under 18 with 6.6% less than 5 years old. Also, over 88% of residents here are minorities. Many of the households here are linguistically isolated: 33.5% of tract 5043 and 23.7% of tract 5049 speak English less than “very well” and hence, are more vulnerable to environmental threats due to communication issues. **High crime rates** in the City of Hartford including **vandalism** of blighted and abandoned properties also reflect the poor welfare conditions of the community. In Parkville where our priority sites are steps away from the busway station, an elementary school and branch library, **the total crime index 196, nearly double the national average** of 100 (ESRI). It’s difficult for cash strapped local governments to commit the resources to track down delinquent owners or secure and cleanup these blighted sites. Federal funding for assessment is needed to begin the process of reducing these risks and transforming these sites into safe, productive places to live, work and play.

(2) Greater Than Normal Incidence of Disease and Adverse Health Conditions: Exposure to environmental hazards results in many health impacts ranging from skin, eyes, nose, and throat irritations to cancer, lead poisoning, birth defects, and damage to liver, kidneys, respiratory, and central nervous systems. Nearby residents have disproportionate exposure to environmental contamination which is reflected by higher incidences of diseases and adverse health conditions associated with exposure. Our past assessments have shown that PAH, a carcinogen, is a common contaminant of sites in the **CTfastrak** corridor. According to the EPA’s 2014 National Air Toxics Assessment, our priority sites have a **higher total cancer risk** than the state, with 28.65 in Hartford as well as higher hazardous waste proximity (approximately 4 facilities/km distance) than the average proximity in the state (2 facilities/km distance), and a higher NATA Respiratory Hazard Index, indicating increased exposure to environmental and health threats. Also, according to CT Department of Public Health (DPH), the **asthma hospitalization rate in Hartford is a staggering 34.9 - the second highest in the state.** DPH has also reported that Hartford has among the **highest rates of lead poisoning** in children less than 6 years of ages (3.4% of children tested), with the percentage even higher in Hispanic children. The presence of brownfield sites and increased environmental risks further aggravate the health conditions our residents are facing. Environmental assessments on sites in the target area can identify specific contaminants which may be contributing to adverse health conditions in the area. We can share this information with our colleagues at DPH and local Health Districts and ultimately help reduce risks to health.

(3) Disproportionately Impacted Populations: Our priority site tracts have **high rates of poverty** with well over **half the population** here struggling to survive financially. As a city, Hartford also struggles disproportionately – nearly 3 times more – compared to the state, with 45% of Hartford’s population at 149% or lower than the poverty level compared to the state rate of 16.3%. In Hartford there is also a high prevalence of households (44.9%) receiving food stamps and SNAP. Economic distress is further demonstrated by the percent of workers in households without access to a



vehicle. In the Parkville area, **19.4% are without a vehicle**. Compounding these issues, the target corridor has a higher percentage of those 25 years and older who have not obtained a high school degree. Especially in Parkville where, at 41.9%, this lack of education limits career prospects which can have significant impacts on opportunities for upward mobility and ability to improve their quality of life. For residents of the target area and priority sites these factors likely result in **limiting their ability to move away from contaminated properties**, making the need to clean-up and redevelop these sites even more critical.

## **2.b. Community Engagement**

i./ii. Project Partners and Roles – CRCOG will actively reach out to local officials, residents, business interests and other stakeholders, solicit their input, and update them as the program is implemented and assessment projects proceed. Our community partners listed below are active in the neighborhoods around our priority sites. These organizations will act as our **ambassadors helping us tailor our outreach so that it meets the specific needs of those affected**, as well as providing us with valuable feedback and participating in reuse planning.

- **City of Hartford**, Glenn Geathers, Neighborhood Project Manager, 860-757-9075, [ggeathers@hartford.gov](mailto:ggeathers@hartford.gov): Coordinate with local officials, property owners, community and neighborhood groups. Continue involvement on Steering Committee.
- **Hartford Land Bank**, Laura Settlemyer, Board Chair, 860-936-5213 [Laura.Settlemyer@hartford.gov](mailto:Laura.Settlemyer@hartford.gov): Coordinate with local officials, prospective property owners/developers, community and neighborhood groups. Serve on Steering Committee.
- **Hartford NEXT** (Coalition of Neighborhood Revitalization Zones), Marion Griffin, Co-chair, 860-655-8390, [mdgriffin@hartfordnext.org](mailto:mdgriffin@hartfordnext.org), [hnxt@hardfordnext.org](mailto:hnxt@hardfordnext.org): Facilitate communication between CRCOG and local NRZs, neighborhood residents and businesses, assist with meetings, coordination and outreach.
- **237 Hamilton I, LLC**, Carlos Mouta, Property Owner/ Developer 860-796-8174, [carlos@westsideprop.com](mailto:carlos@westsideprop.com): Assist with application/eligibility determination, provide site access.
- **LifeCare Design, Inc.**, Natalie Sweeney, LEED AP, Property Owner/Developer, 860-726-4672, [n.sweeney@lifecaredesign.com](mailto:n.sweeney@lifecaredesign.com): Assist with application/eligibility determination, provide site access.
- **Parkville Revitalization Association**, David Morin, 860-830-5292, [barridoncorp@aol.com](mailto:barridoncorp@aol.com), Facilitate communication between CRCOG and neighborhood residents and businesses, assist meetings, coordination and outreach.

iii. Incorporating Community Input – We believe the success of our program depends on the involvement of all stakeholders including local officials, residents and business interests and our partner organizations. We will involve the affected communities through our established MetroHartford Brownfields Program Advisory (Steering) Committee whose meetings are open to the public. The Committee is composed of municipal officials, CRCOG staff, state agency representatives, community partners, and other local organizations. **Outreach and input from the public will be achieved with the active assistance of our project partners and municipal members of the Steering Committee.** They are the boots on the ground and will be our eyes and ears to the community. Our plan to engage the community includes the following:

- We will share progress by posting updates on the CRCOG website and social media and provide project information in our targeted brownfields inventory, program flyers, and press releases. We

**Capitol Region Council of Governments - MetroHartford Brownfields Program  
FY 2020 Assessment Grant Application**

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will ask our partners to post updates on their websites and help us reach out to their networks.

- As sites are identified for assessment, we will **work with the host municipalities and project partners** to identify citizens, neighborhood groups, faith-based organizations, and nearby property owners who should be informed of our work, and to identify opportunities to share project information with these parties and receive their input.
- We will notify municipal officials by providing regular project updates to the CRCOG Policy Board (chief elected officials) at its monthly meetings and through CRCOG’s Monthly Activity Report.
- Our outreach will be guided by CRCOG’s Limited English Proficiency Plan to determine if and what special outreach in any language other than English should be undertaken. CRCOG’s website provides webpage translations into over 80 languages.
- CRCOG will maintain a central repository of program-related documents which will be available to communities and stakeholders.

**3. Task Descriptions, Cost Estimates, and Measuring Progress**

**3.a. Description of Tasks/Activities and Outputs**

CRCOG staff will lead the program with technical assistance from our LEP/QEP and guidance from the MetroHartford Brownfields Steering Committee.

<p><b>Task/Activity: Task 1 – Cooperative Agreement Oversight</b></p> <p>i. <u>Project Implementation</u>: This task involves CRCOG’s management and oversight of contractors, including competitive procurement; personnel and financial management; coordination with stakeholders; reporting to EPA and stakeholders; and participation in training. Our LEP/QEP will assist in coordinating with stakeholders and with ACRES and other reporting requirements.</p> <p>ii. <u>Anticipated Project Schedule</u>: Oversight and programmatic management including filing ACRES and reports will continue through the 3-year grant period. In the first months after award, we will hire our LEP/QEP through a competitive process using our RFP/RFQ and Professional Service Agreement templates which will streamline this process. Also within the early months of our first year, we will solicit applications from our member communities using application and site evaluation form templates from past years to draw upon.</p> <p>iii. <u>Task/Activity Lead(s)</u>: CRCOG staff (with some assistance from LEP/QEP).</p> <p>iv. <u>Output(s)</u>: Cooperative Agreement; ACRES entries; quarterly, annual and close-out reports; attendance at training and site visits.</p>
<p><b>Task/Activity: Task 2 – Community Outreach and Engagement</b></p> <p>i. <u>Project Implementation</u>: This task is essential to inform our site selections and site reuse planning. CRCOG staff will work with our established MetroHartford Brownfields Steering Committee and community partners as outlined in Section 2.b.iii. The Steering Committee will help evaluate site applications and select sites. CRCOG staff will also establish a repository of ESAs and other program-related documents for review by the public in our offices and on our website.</p> <p>ii. <u>Anticipated Project Schedule</u>: Community outreach and engagement will continue throughout the performance period of the grant.</p> <p>iii. <u>Task/Activity Lead(s)</u>: CRCOG staff with assistance from partners &amp; contractors</p> <p>iv. <u>Output(s)</u>: Steering Committee meetings and minutes; reports and presentations to CRCOG’s Policy Board and local stakeholders; website postings, brochures, etc.</p>
<p><b>Task/Activity: Task 3 – Site Assessments</b></p> <p>i. <u>Project Implementation</u>: This task involves the use of LEP/QEPs to perform Phase I, II and/or III ESAs and HBMA on selected sites. (In Connecticut, applicants are typically required to do a Phase</p>

**Capitol Region Council of Governments - MetroHartford Brownfields Program  
FY 2020 Assessment Grant Application**

<p>III Assessment to determine the degree and extent of contamination prior to clean-up.) <b>Phase I ESAs will be conducted in accordance with ASTM E 1527-13 standards and will comply EPA’s AAI rule. Site-Specific QAPPs will also be completed for each Phase II and III ESA.</b> CRCOG staff will assist with securing <b>site eligibility determinations and access agreements.</b> (We will secure site access using our established access agreement forms.). Site selection will be guided by the recommendations of the LEP/QEP and Steering Committee. Municipalities will be asked to submit applications for the priority sites and other sites and eligibility determinations will be sought from EPA and CT DEEP, as appropriate.</p>
<p>ii. <u>Anticipated Project Schedule:</u> We expect that environmental investigations will commence in the later part of the first year with the bulk of the assessment work being undertaken in the second year of the grant. In the third year, we will focus on identifying and undertaking additional assessments with remaining funding. (Phase Is: 2-3 months; Phase II/IIIs: 6 months; HBMA: 2-3 months)</p>
<p>iii. <u>Task/Activity Lead(s):</u> LEP/QEP contractors with direction from CRCOG staff</p>
<p>iv. <u>Output(s):</u> Site eligibility determinations including State petroleum determinations, Phase I, II, and III ESAs, HBMA, QAPPs, AAI filings</p>
<p><b>Task/Activity: Task 4 – Cleanup and Reuse Planning</b></p>
<p>i. <u>Project Implementation:</u> This task involves reuse scoping/planning for the reuse of the priority sites as well as remedial action plans. Working with our local partners we will form a multidisciplinary team with contractual support to gather community input and evaluate site specifics, market demands and conditions which are likely to influence redevelopment of the sites. For clean-up planning we will procure qualified environmental professionals to perform <b>remedial action planning</b> and develop opinions of probable costs. Working with the municipalities and stakeholders, RAPs and OPCs will be developed based on proposed site reuse plans. Areawide planning also will be supported through updates to our inventory of brownfields sites requiring assessment and cleanup.</p>
<p>ii. <u>Anticipated Project Schedule:</u> Years two and three of performance period. (RAPs: 2-3 months)</p>
<p>iii. <u>Task/Activity Lead(s):</u> Contractual with direction from CRCOG staff</p>
<p>iv. <u>Output(s):</u> RAPs, OPCs, reuse plans/assessments, updated inventory entries</p>

**3.b. Cost Estimates**

We anticipate greater need for funding sites contaminated with hazardous substances (including comingled) based on our recent work, what we know currently about our priority sites, and the findings of our targeted inventory and have developed our budget on that basis. Our Combined Budget is \$300,000: \$170,000 for sites contaminated with hazardous substances and \$130,000 for sites contaminated with petroleum. **Over 86% of our proposed budget will be spent on contractual work for site assessment and reuse/remediation planning** (Tasks 3 and 4). We can direct this high level of effort to the essential purpose of the EPA’s Brownfields Assessment Program because, over our decade and a half involvement with the program, we have developed the processes and experience to run the program efficiently. Based on prior experience, cost rates are the same for hazardous substance and petroleum activities. CRCOG personnel costs were budgeted at \$50 per hour for 364 hours with a fringe rate of 42.36%. Contractor costs for program support (Tasks 1 and 2) were calculated at a rate of \$150 per hour for 58 hours. Travel expenses of \$6,000 include registration, airfare, hotel, and per diem for two people to attend two national brownfield training conferences and/or other training opportunities as well as local travel to sites and communities. **CRCOG will not charge for copies and other supplies or for indirect costs nor have any equipment purchases.** Based on our experience with costs incurred on past assessments, we estimate that we will be able to conduct the following with contracted LEP/QEP services:

**Capitol Region Council of Governments - MetroHartford Brownfields Program  
FY 2020 Assessment Grant Application**

- **Phase I Assessments/AAIs** (including necessary updates) on **9 hazardous** sites and **3 petroleum** sites (\$3,800 per site/\$45,600 total)
- **Phase II Assessments** on **1 hazardous site** and **1 petroleum site** (\$40,500 per site/\$81,000 total)
- **Phase III Assessments** on **1 hazardous site** (\$37,700) and **1 petroleum site** (\$43,000)
- **Hazardous Building Materials Assessments** on **1 hazardous site** (\$10,700)
- **Remedial Action Plans** with Opinion of Probable Costs (OPC) on **1 hazardous site** and **1 petroleum site** (\$10,200 per site/\$20,400 total)

We will also undertake **reuse scoping/planning** on **2 hazardous/comingled sites** and **1 petroleum site** which we estimate to cost \$7,000 per site based on preliminary cost estimates. In addition to contractual work, we have also budgeted for staff support for assessment and planning work.

Budget Categories		Task 1	Task 2	Task 3	Task 4	TOTAL
		Cooperative Agreement Oversight	Community Outreach & Engagement	Assessments	Cleanup & Reuse Planning	
<b>Hazardous</b>	Personnel	\$4,000	\$2,000	\$2,000	\$2,250	\$10,250
	Fringe Benefits	\$1,700	\$850	\$850	\$950	\$4,350
	Travel	\$3,500	\$0	\$0	\$0	\$3,500
	Contractual	\$1,100	\$3,500	\$123,100	\$24,200	\$151,900
	<b>Total Haz Budget</b>	<b>\$10,300</b>	<b>\$6,350</b>	<b>\$125,950</b>	<b>\$27,400</b>	<b>\$170,000</b>
<b>Petroleum</b>	Personnel	\$3,650	\$1,400	\$1,400	\$1,500	\$7,950
	Fringe Benefits	\$1,540	\$590	\$590	\$630	\$3,350
	Travel	\$2,500	\$0	\$0	\$0	\$2,500
	Contractual	\$900	\$3,200	\$94,900	\$17,200	\$116,200
	<b>Total Petro Budget</b>	<b>\$8,590</b>	<b>\$5,190</b>	<b>\$96,890</b>	<b>\$19,330</b>	<b>\$130,000</b>
<b>Combined Total</b>		<b>\$18,825</b>	<b>\$11,395</b>	<b>\$223,045</b>	<b>\$46,735</b>	<b>\$300,000</b>

**3.c. Measuring Environmental Results**

CRCOG will track and measure progress towards achieving the expected outputs and outcomes from the beginning to beyond the successful conclusion of this project. We will employ excel spreadsheets and monthly reports to keep a running record of program milestones and site-specific progress. These efforts will help us identify if there are delays which need to be addressed. **We will report our accomplishments through quarterly reports, ACRES, outreach to our stakeholders and web postings.** We will track the **number of sites and acres assessed, applications approved, reports completed, types of contamination found, funds authorized and expended per project, meetings and outreach materials created.** We will work with our partners to document post assessment benefits and outcomes resulting from our projects including the number of sites remediated, the number of jobs created, square footage of commercial space and number of housing units developed, and the amount of cleanup and redevelopment funding leveraged.

**4. Programmatic Capability and Past Performance**

**a. Programmatic Capability**

i. Organizational Structure – CRCOG has an experienced staff capable of managing and administering federal funds in a timely and responsible manner. **Through six EPA Brownfield Assessment Grants received since 2004, we have gained direct experience in the day-to-day management of EPA-funded brownfields programs.** Our project team will consist of CRCOG

**Capitol Region Council of Governments - MetroHartford Brownfields Program  
FY 2020 Assessment Grant Application**

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staff and contracted environmental professionals. CRCOG’s Finance Department maintains financial controls and administrative procedures to ensure that management of grants comply with program regulations. We will also rely on the advice and expertise of the municipal and partner agency representatives on the MetroHartford Brownfields Steering Committee to ensure that program objectives are consistent with regional goals and community interests.

ii. Description of Key Staff – Lynne Pike DiSanto, Principal Planner and Policy Analyst will serve as **project manager**. Ms. Pike DiSanto holds a MCRP and **has over 30 years of land use and environmental planning experience** at regional and municipal levels. For the past 10 years she has supported the MetroHartford Brownfields Program and is now CRCOG’s Brownfields Program Manager. She will be supported by Emily Hultquist, Director of Policy and Planning and Caitlin Palmer, Senior Community Development Planner. Ms. Hultquist holds an MCP and has over 14 years of regional planning experience focusing on sustainability and TOD issues. Ms. Palmer has an MS in Urban Planning and more than 7 years of experience as a planner the City of Hartford prior to joining CRCOG last year. Fiscal oversight will be provided by Winsome Barnaby, GFOA, CRCOG’s Finance Director.

iii. Acquiring Additional Resources – To provide the technical expertise to conduct environmental site assessments and remedial action planning CRCOG will contract with a licensed environmental professional through a competitive RFP/RFQ solicitation process in conformance with state and federal requirements as we have under our past grants. Also, we will seek the assistance of our municipal partners in securing access agreements. Although we have templates in place for professional service and access agreements, we will seek legal assistance from our competitively procured legal counsel, if needed. We will also seek the advice of our EPA Project Officer and State Brownfields Coordinator to ensure that our program is implemented properly.

**4.b. Past Performance and Accomplishments**

i. Currently Has or Previously Received an EPA Brownfields Grant –

(1) Accomplishments – **We have undertaken 59 assessments on 31 sites in 10 municipalities with funds from 6 EPA assessment grants:** 19 Phase Is, 29 Phase IIs and/or Phase IIIs, 3 HBMA’s, and 8 RAPs. Our accomplishments have been entered into ACRES. We have demonstrated the crucial role our EPA-funded assessment projects play in providing the needed impetus to move brownfield sites to productive reuse as exemplified by Goodwin College Riverfront Campus where our investment of \$169,703 in EPA funding for assessments on a former tank farm helped leverage over \$250 million for remediation and construction of an award-winning educational facility.

(2) Compliance with Grant Requirements – CRCOG has **successfully closed six EPA assessment grants with no remaining funds** and with a history of filing timely required reports. We have also made significant progress on our RLF program. We awarded two subgrants totaling \$400,000 and three loans totaling \$525,000. We are currently working with a potential applicant for our remaining funds. We expect to expend grant funds by the end of the grant period in September 2021. We are up-to-date on our quarterly, financial, WBE/MBE and ACRES reporting for the RLF program and have the capacity to continue timely reporting of this assessment grant if awarded. See below for a summary of our three most recent assessment grants.

<b>Grant # - Contaminant</b>	<b>Agreement #</b>	<b>Term of Contract</b>	<b>Grant</b>	<b>Remaining \$</b>
#4—Petroleum	2B-96109801-0	8/3/09-8/2/12	\$200,000.00	\$0
#5—Hazardous Sub.	2B-96109701-0	8/3/09-8/2/12	\$200,000.00	\$0
#6—Petro & Hazard.	BF-96195401-0	10/1/14-3/31/18	\$400,000.00	\$0

### **III.B. Threshold Criteria for Assessment Grants**

#### **III.B.1. Applicant Eligibility**

The Capitol Region Council of Governments (CRCOG) is a Regional Council of Governments, created under Section 4-124i through 4-124p of the Connecticut General Statutes. As such, CRCOG is an eligible entity for an Assessment Grant. The CRCOG Policy Board, made up of the chief elected officials of the thirty-eight-member communities, approved the submittal of this application. (See attached statutes and resolution.)

#### **III.B.2 Community Involvement**

CRCOG believes that community involvement is essential to the success of our MetroHartford Brownfields Program as well as our efforts in general to promote transit-oriented development, and a more sustainable, competitive and connected region. We intend to inform and involve community stakeholders in the planning, implementation and other brownfield assessment activities as described in our grant narrative and, in more detail, below.

CRCOG will actively reach out to local officials, residents, business interests, our partner organizations and other stakeholders, solicit their input, and update them as the program is implemented and assessment projects proceed. Our community partners listed below are active in the neighborhoods around our priority sites. These organizations will act as our ambassadors helping us tailor our outreach so that it meets the specific needs of those affected and providing us with valuable feedback. As we conduct reuse planning for our priority sites we will seek public meeting sites within the affected neighborhoods. For assessments in other locations we will reach out to organizations we have worked with in the past in our brownfields program as well enlisting local officials to help us connect directly with residents, businesses and other stakeholders.

#### **List of Project Partners**

<b>Partner Name</b>	<b>Point of contact</b>	<b>Specific role in the project</b>
City of Hartford	Glenn Geathers, Neighborhood Project Manager, 860-757-9075 <a href="mailto:ggeathers@hartford.gov">ggeathers@hartford.gov</a>	Coordinate with local officials, property owners, community and neighborhood groups, and participate in reuse planning. Continue involvement on Steering Committee.
Hartford Land Bank	Laura Settlemyer, Board Chair, 860-936-5213 <a href="mailto:Laura.Settlemyer@hartford.gov">Laura.Settlemyer@hartford.gov</a>	Coordinate with local officials, prospective property owners/developers, community and neighborhood groups, and participate in reuse planning. Serve on Steering Cmte.
Hartford NEXT (Coalition of Neighborhood	Marion Griffin, Co-chair, 860-655-8390 <a href="mailto:mdgriffin@hartfordnext.org">mdgriffin@hartfordnext.org</a>	Facilitate communication between CRCOG and local NRZs, neighborhood residents and businesses, assist with meetings, coordination and outreach and participate in reuse planning.

**Capitol Region Council of Governments - MetroHartford Brownfields Program  
FY 2020 Assessment Grant Application**

Revitalization Zones)	<a href="mailto:hnxt@hardfordnext.org">hnxt@hardfordnext.org</a>	
237 Hamilton I, LLC	Carlos Mouta, 860-796-8174 <a href="mailto:carlos@westsideprop.com">carlos@westsideprop.com</a>	Property Owner/Developer: Assist with application/eligibility determination, provide site access, and participate in reuse planning.
LifeCare Design, Inc.	Natalie Sweeney, LEED AP, 860-726-4672 <a href="mailto:n.sweeney@lifecaredesign.com">n.sweeney@lifecaredesign.com</a>	Property Owner/Developer: Assist with application/eligibility determination, provide site access, and participate in reuse planning.
Parkville Revitalization Association	David Morin, 860-830-5292 <a href="mailto:barridoncorp@aol.com">barridoncorp@aol.com</a>	Facilitate communication between CRCOG and neighborhood residents and businesses, assist with meetings, coordination and outreach and participate in reuse planning.

We will also involve the affected communities through our established MetroHartford Brownfields Program Steering Committee whose meetings are open to the public. The Steering Committee is currently composed of representatives of municipalities, CRCOG, MetroHartford Alliance (the region’s chamber of commerce), Connecticut Departments of Energy and Environmental Protection (DEEP) and of Economic and Community Development (DECD), Goodwin College (a successful example of the positive impact EPA Brownfields Assessment funding can provide), and others. We will also seek to expand participation in the Steering Committee with the involvement of representatives of the CT Departments of Public Health and Transportation. The Steering Committee has played an active role in our Brownfields Program through our past six assessment grants. To date, the Steering Committee has participated in selection of qualified environmental professionals; establishing site application and evaluation procedures and a model access agreement; and in setting priorities for the use of grant funds. The Steering Committee will provide the coordination needed to assure that program objectives are consistent with regional goals and community interests. Our Steering Committee approach in which our municipal representatives reach out to their constituents has proven to be an effective means of involving stakeholders in our program. We will ask our municipal representatives and partner organizations on the Committee to actively solicit feedback from their constituents and invite participation by other community interests to help ensure that our plans are appropriate to the targeted community. The Steering Committee will work to ensure community interests are understood and incorporated into cleanup and redevelopment plans.

Outreach and input from the public will be achieved with active assistance through CRCOG’s partner organizations and municipal members of the Steering Committee. They are the boots on the ground and will be our eyes and ears to the community.

To engage the public and local stakeholders and ensure their involvement and support, we will communicate our progress in multiple ways:

- We will share progress with our community partners, municipalities and other community groups and post updates on the CRCOG website as well as including project information in our targeted brownfields inventory and updated program flyers. CRCOG's Brownfields

**Capitol Region Council of Governments - MetroHartford Brownfields Program  
FY 2020 Assessment Grant Application**

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Program webpage includes staff contact information. We will ask our municipal partners to post updates on their websites.

- We will work with our host municipalities and partner organizations to identify citizens, neighborhood groups, faith-based organizations, and nearby property owners that should be informed of our work, and to identify opportunities to share project information with these parties and receive their input.
- We will notify municipal officials by providing regular project updates to the CRCOG Policy Board (chief elected officials) at its monthly meetings and through the monthly Executive Director Activity Report.
- We will also communicate in languages other than English. CRCOG's Limited English Proficiency Plan established that Spanish should be the focus of our programs to engage persons of limited English proficiency as Spanish speakers far outnumber any other language group. As needed, meeting notices will be translated into Spanish and important reports will be summarized and translated upon request. We will also determine if special outreach in any language other than English should be undertaken. CRCOG's website provides webpage translations into over 80 languages.
- CRCOG will maintain a central repository of program-related documents which will be available to communities and stakeholders in our offices and on our website.

**III.B.3 Expenditure of Assessment Grant Funds**

The Capitol Region Council of Governments does not have an active EPA Brownfields Assessment Grant. We received email confirmation on October 5, 2018 from Mary-Ellen Stanis, EPA Grants Specialist, that our last Assessment Grant (BF-96195401-1) was considered closed.

**III.C. Additional Threshold Criteria for Site-Specific Proposals Only:** Does Not Apply.



## **Attachment III.B.1 – Threshold Criteria**

**Applicant Eligibility:** The Capitol Region Council of Governments (CRCOG) is a Regional Planning Organization, created under Section 4-124i through 4-124p of the Connecticut General Statutes. The CRCOG Policy Board, made up of the chief elected officials of the thirty-eight member communities, approved the submittal of this application. (See statutes below and attached resolution.)

### **CONNECTICUT GENERAL STATUTES**

#### **CHAPTER 50: OFFICE OF POLICY AND MANAGEMENT: GENERAL PROVISIONS; BUDGET AND APPROPRIATIONS; STATE PLANNING**

##### **Sections 4-124 i - 4-124 p.**

Sec. 4-124i. Regional councils of governments. Definitions. As used in sections 4-124i to 4-124p, inclusive:

- (1) “Planning region” means a planning region of the state as defined or redefined by the Secretary of the Office of Policy and Management, or his designee under the provisions of section 16a-4a;
- (2) “Chief elected official” means the highest ranking elected governmental official of any town, city or borough within the state;
- (3) “Elected official” means any selectman, mayor, alderman, or member of a common council or other similar legislative body of any town or city, or warden or burgess of any borough;
- (4) “Council” means a regional council of governments organized under the provisions of sections 4-124i to 4-124p, inclusive;
- (5) “Member” means any town, city or borough within a planning region of the state having become a member of a regional council of governments in accordance with sections 4-124i to 4-124p, inclusive.

Sec. 4-124j. Creation. Membership. Withdrawal. Within any planning region of the state a regional council of governments may be created by the adoption of sections 4-124i to 4-124p, inclusive, by ordinance of the legislative bodies of not less than sixty per cent of all towns, cities and boroughs within such planning region entitled to membership on such council as hereinafter provided. All towns, cities and boroughs within a planning region shall be entitled to membership on such council, including any city or borough with boundaries not coterminous with the boundaries of the town in which it is located. Any nonmember town, city or borough entitled to membership may join the council by the adoption of said sections by ordinance of its legislative body. Any member town, city or borough may withdraw from the council by adoption of an appropriate ordinance of its legislative body to become effective on the date of such adoption; provided, however, that any such withdrawing member shall be obligated to pay its pro rata share of expenses of operation and pro rata share of funds committed by the council to active programs as of such date of withdrawal.

Sec. 4-124k. Representatives of members. Each member of a regional council of governments shall be entitled to one representative on the council who shall be the chief elected official of such

**Capitol Region Council of Governments - MetroHartford Brownfields Program**  
**FY 2020 Assessment Grant Application**

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member, or in the absence of any such chief elected official, an elected official appointed in the manner provided by ordinance of the legislative body of such member. Each representative of a member shall be entitled to one vote in the affairs of such council.

Sec. 4-124l. Certification of establishment of council. Transitional period. (a) Upon the adoption of sections 4-124i to 4-124p, inclusive, or upon the ratification of a resolution adopting said sections, as provided in section 4-124j, by any town, city or borough entitled to membership on a regional council of governments, the clerk of such town, city or borough shall immediately prepare and file with the Secretary of the Office of Policy and Management or his or her designee a certified copy of the adopting or ratifying ordinance, and, upon receipt of such certified ordinances from not less than sixty per cent of all such towns, cities and boroughs within a planning region, said secretary or his or her designee shall certify to such towns, cities and boroughs and all other eligible towns, cities and boroughs within the planning region, that a regional council of governments has been duly established within such planning region. Any subsequent ordinances adopting the provisions of said sections, or effecting the withdrawal from the council of a member shall be similarly filed.

(b) (1) If two or more regional councils of governments, regional councils of elected officials, regional planning agencies or any combination of such councils or agencies exist within the same planning region at the time of an adoption or ratification pursuant to subsection (a) of this section, the municipalities comprising such councils and agencies shall negotiate a consolidation of operations. The individual activities of such existing councils and agencies shall continue, uninterrupted, for the transitional period. Such transitional period shall commence upon the date of the certification by the secretary pursuant to subsection (a) of this section. During such transitional period, the chief elected officials of each municipality within the planning region designated by the secretary pursuant to section 16a-4c shall constitute a transitional executive committee that shall have the following authority and responsibility: (A) To draft and propose bylaws for adoption by the certified regional council of governments; (B) to select and propose for election by the certified regional council of governments candidates for offices of such council, which may include one or more members of the transitional executive committee; (C) to propose staffing arrangements for adoption by the merged regional council of governments; (D) to prepare and propose, for adoption by the certified regional council of governments, a program of planning and implementation activities that shall provide for the assumption of active programs of the existing council or agency, as agreed upon and deemed appropriate by the transitional executive committee following appropriate due diligence and good faith negotiations, including a budget for such agreed-upon programs for a period not to exceed one year from the date on which the transitional period terminates; and (E) to propose, for adoption by the certified regional council of governments, the date on which the transitional period shall terminate, provided such date is not later than January 1, 2015.

(2) Upon the termination of the transitional period, the certified regional council of governments shall succeed to and be responsible for all of the rights, privileges and obligations, whether statutory or contractual, of any existing councils or agencies relating to such active programs as may be recommended by the transitional executive committee and adopted by the certified regional council of governments following appropriate due diligence and good faith negotiations during such transitional period. Any of the rights, privileges and obligations of the existing councils or

**Capitol Region Council of Governments - MetroHartford Brownfields Program**  
**FY 2020 Assessment Grant Application**

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agencies that are deemed unacceptable, in the sole discretion of the transitional executive committee, for assumption by the certified regional council of governments may continue to be administered by an unincorporated association of the municipalities that comprised the existing council or agency for a term to be determined by the member municipalities.

Sec. 4-124m. Rights and duties of councils. Section 4-124m is repealed, effective January 1, 2015.

Sec. 4-124n. Bylaws. Officers. Committees. Meetings. A regional council of governments shall adopt bylaws for the conduct of its business and shall annually elect from among the representatives to the council a chairman, a vice-chairman, a secretary, a treasurer, who shall be bonded, and such other officers as may be designated or permitted in the bylaws. The bylaws may provide for alternate representatives of the council to attend and vote at any meeting in place of absent representatives and may provide for the organization of a regional planning commission. No representative shall be eligible to serve more than two consecutive terms in the same office. The bylaws shall provide for an executive committee of the council and an executive committee of the regional planning commission and may provide for additional committees including nonvoting advisory committees. Meetings of the council shall be called by the chairman or as the bylaws shall otherwise provide and minutes of all meetings of the council, its committees and other official actions shall be filed in the office of the council and shall be of public record.

Sec. 4-124o. Regional planning commissions. Section 4-124o is repealed, effective January 1, 2015.

Sec. 4-124p. Receipt of funds. Dues. Contracts. Audits. Annual report. Each regional council of governments established under the provisions of sections 4-124i to 4-124p, inclusive, is authorized to receive for its own use and purposes any funds from any source including the state and federal governments and including bequests, gifts and contributions made by any individual, corporation or association. Any town, city or borough participating in a regional council of governments shall annually appropriate funds for the expenses of such council in the performance of its purposes. Such funds shall be appropriated and paid in accordance with a dues formula established by the regional council of governments. Such council may withhold any services it deems advisable from any town, city or borough which has failed to pay such dues. Within the amount so received, a council may engage employees, and contract with professional consultants, municipalities, the state and the federal governments, other regional councils of governments and other intertown, regional or metropolitan agencies, or with any one or more of them, and may enter into contracts from time to time to carry out its purposes. Any such contract shall be approved by action of the regional council of governments in a manner prescribed by the council. The accounts of any regional council of governments shall be subject to an annual audit under the provisions of chapter 111 and such council shall file an annual report with the clerks of its member towns, cities or boroughs, with planning commissions, if any, of members, and with the Secretary of the Office of Policy and Management, or his designee.

Capitol Region Council of Governments - MetroHartford Brownfields Program  
FY 2020 Assessment Grant Application



241 Main Street / Hartford / Connecticut / 06106  
Phone (860) 522-2217 / Fax (860) 724-1274  
www.croog.org

**RESOLUTION AUTHORIZING APPLICATION TO  
U.S. ENVIRONMENTAL PROTECTION AGENCY (EPA) FOR  
BROWNFIELD ASSESSMENT GRANT**

**WHEREAS**, the U.S. Environmental Protection Agency provides grant funds for brownfield assessments, remediation planning and clean-ups; and

**WHEREAS**, the Capitol Region Council of Governments has established the MetroHartford Brownfields Program, funded by six EPA Brownfield Assessment Grants (total of \$1.6 million since 2004), which has assisted municipalities in identifying potential brownfields, and in conducting environmental assessments and remediation planning on sites that have been contaminated by petroleum products and/or hazardous substances; and

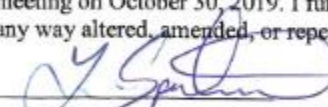
**WHEREAS**, such environmental assessments have facilitated the remediation, redevelopment, and reuse of brownfields sites throughout the MetroHartford Region; and

**WHEREAS**, CRCOG is eligible to apply for additional assessment monies to provide funding for the MetroHartford Brownfields Program (maximum grant application of \$300,000.00), and additional assessment grant funds are in demand by MetroHartford municipalities; and

**NOW THEREFORE BE IT RESOLVED**, that the CRCOG Policy Board authorizes the submission on or before December 3, 2019 of an application for funding under the EPA Brownfield Assessment Grant Program, to provide funding for environmental assessment of properties that have been contaminated by petroleum products and/or hazardous substances; and

**BE IT FURTHER RESOLVED**, that the CRCOG Policy Board authorizes its Executive Director, Lyle D. Wray, to act on behalf of the Capitol Region Council of Governments in entering into and amending contractual instruments related to the award of such grant, in accordance with its planning program and budget.

I certify that the above is a true copy of the resolution adopted by the CRCOG Policy Board at its meeting on October 30, 2019. I further hereby certify that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

  
Lori L. Spielman, Secretary  
Capitol Region Council of Governments

10-30-19  
Date

Andover / Avon / Berlin / Bloomfield / Bolton / Canton / Columbia / Coventry / East Granby / East Hartford / East Windsor / Ellington / Enfield / Farmington  
Glastonbury / Granby / Hartford / Hebron / Manchester / Mansfield / Marlborough / New Britain / Newington / Plainville / Rocky Hill / Simsbury / Somers  
South Windsor / Southington / Stafford / Suffield / Tolland / Vernon / West Hartford / Wethersfield / Willington / Windsor / Windsor Locks

*A voluntary Council of Governments formed to initiate and implement regional programs of benefit to the towns and the region*