

MEMORANDUM

TO: Executive Committee
FROM: Jon Coleman, Ad-Hoc Search Committee
RE: Consultant Agreement with Lyle Wray
DATE: August 1, 2021

As we look towards transitioning to a new Executive Director, during the transition period when Pauline Yoder serves as Interim Executive Director, we believe that Dr. Wray could be helpful in a consultative role.

Specifically:

- Continuing advocacy for the Hartford – Springfield - Boston Rail Connection.
- Attendance and participation in the Advisory Commission on Intergovernmental Relations (ACIR) meetings and sub-committee meetings.
- Coordinating and furthering the partnership with UCONN's Department of Public Policy.
- Transitioning new Executive Director into her/his role through introductory meetings with key stakeholders, board members, etc.
- Other issues as requested by CRCOG board members or the Acting Executive Director.

We anticipate the amount of time that Dr. Wray would spend on these activities would be approximately 10 hours per week.

We would propose that CRCOG enter into an MOU with Dr. Wray for 10 hours per week from September 1 to December 31 (for a total of 18 weeks, or 180 hours) at a rate of \$100 per hour. Additionally, Dr. Wray would bill CRCOG for time that exceeds 180 hours (or 10 hours per week if the agreement is terminated early).