

Capitol Region Council of Governments
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Municipal Services Committee Meeting
Tuesday, February 16, 2021
12 Noon

* Meeting access is remote only, consistent with provisions specified in Executive Order No. 7B. This meeting was recorded. Audio is available at:

https://us02web.zoom.us/recording/detail?meeting_id=EZATuF48RJ6%2B53k1igQZ5w%3D%3D

DRAFT UNTIL APPROVED

Members and Alternates

Peter Souza, Chair
Hiram Peck
Grace Tiezzi
Mark Walter
John Elsesser
Marcia Leclerc
Lori Spielman
Ryan Aylesworth
Robert Lee
David Nourse
Mike Rosen
Randal Davis

Town/Organization

Windsor
Avon
Avon
Columbia
Coventry
East Hartford
Ellington
Mansfield
Plainville
Southington
Tolland
City of Hartford

CRCOG Staff

Cheryl Assis
Kimberly Bona
Aaliyah Miller
Lyle Wray
Pauline Yoder

CRCOG
CRCOG
CRCOG
CRCOG
CRCOG

Guests

Kristin Floberg
Charles Vidich

WestCOG
WestCOG

Chairperson Mr. Peter Souza called the meeting to order at 12:00 pm.

1. Adoption of Minutes: January 19, 2021

Mr. Souza requested a motion to adopt the minutes. Mike Rosen made a motion to adopt the January 19, 2021 Municipal Service Committee minutes as presented. Robert Lee seconded the motion and the motion carried.

2. Public Comment

No public comment.

3. Presentation by WestCOG: Municipal Strategies for Regulating Small Cell Wireless Facilities

Pauline Yoder introduced Kristin Floberg, and Charles Vidich of WestCOG, to the Committee.

Kristin Floberg, Planner, and Charles Vidich, Senior Project Manager presented findings from a recent recommendations report from the WestCOG's wireless communications task force.

The presentation may be viewed [here](#). Discussion followed.

Peter Souza asked what the next steps are. Kristin explained that it was presented to the WestCOG board in November. Since then, Planners and Tech Advisory have been working it through their communities as to how they can best address it. She anticipates that there will be a finalized agreement soon.

Chairman Souza thanked Kristin and Charles for their time and presentation.

This item will be placed on the March 16th MSC agenda for further discussion.

4. Review of CRCOG's OPM Requested Plan on PSAP and Assessment

- [CRCOG March 1 Plan](#)
- [CTCOG PSAP and Regional Assessment](#)

Pauline Yoder spoke about CRCOG's OPM requested plan on PSAP and Assessment. She provided a brief background, stating Secretary McCaw has requested a plan by March 1, to move forward with PSAP's and regionalizing assessment. CTCOG put together a report and a plan that is unified and will be submitted on behalf of all the COG's in addition to their individual plan, as many of the issues are repetitive. Pauline explained that this plan shows progress to survey membership and put together a preliminary outline discussing what is necessary to achieve regional PSAPs. With

respect to assessment, there will be an inventory done to see what towns are currently doing. Discussion followed.

She stated that Regional job portal is being looked in to as an expansion of Nutmeg HR. Currently working with NOVUS to see how this may work. Also, school/town back office consolidation is still an area of interest that is being worked on.

Mayor Marcia Leclerc explained that in addition to a centralized job funnel, she would like to see a common application that would provide a “pool” of applicants for other municipalities to view, as well as serve as a place for people to submit their resumes.

6. Status Reports

Pauline Yoder asked if there were any questions on the status reports. There were none.

Peter Souza asked if there were any updates regarding Long Term Recovery. Dr. Wray stated the application for the EDA grant was denied, the second set has been submitted, but there is currently not an idea as to when a decision will be made.

Peter Souza asked about the February 23rd meeting that has been scheduled with the DEEP Commissioner, and the COG’s. Pauline Yoder stated the agenda is unknown.

7. Municipal Information Sharing

Discussion ensued regarding the federal relief bill that had potential for considerable sums to various towns based on CDBG formula.

8. Adjournment

With no further business, Chairman Peter Souza motioned to adjourn at 1:14pm. Motion carried unanimously.

The next meeting of the Municipal Services Committee will be Tuesday, March 16, 2021.

