

To: CRCOG Transportation Committee
From: Cara Radzins, CRCOG Transportation Deputy
CC: Rob Aloise, CRCOG Director of Planning
Date: May 13, 2022
Subject: Transportation Committee Meetings – Virtual/Hybrid Approach

At the Transportation Committee meeting on April 25, 2022, there was a discussion regarding whether future Transportation Committee meetings should be held virtually, in person, or in a hybrid format. Committee members were supportive of continuing to meet virtually, but there was also interest expressed for holding some meetings in a hybrid format so that there is an in-person option.

Based on this discussion and since legislation to allow virtual meetings to continue satisfying open meeting requirements has passed, CRCOG staff recommends that Transportation Committee meetings be held in a hybrid format in March, June, September, and December each year, with the remainder of meetings remaining fully virtual. The in-person option for hybrid meetings will be held in CRCOG's Board Room on the 3rd Floor of 241 Main Street in Hartford. **The first hybrid meeting of the Transportation Committee will be held on September 26, 2022.** If it is determined that a Cost Review Sub-Committee meeting is needed for September, that meeting will be held in a hybrid format as well.

Adjustments to this approach can be made as needed if members of the Transportation Committee agree on the need for changes.