

Position Announcement – GIS Analyst

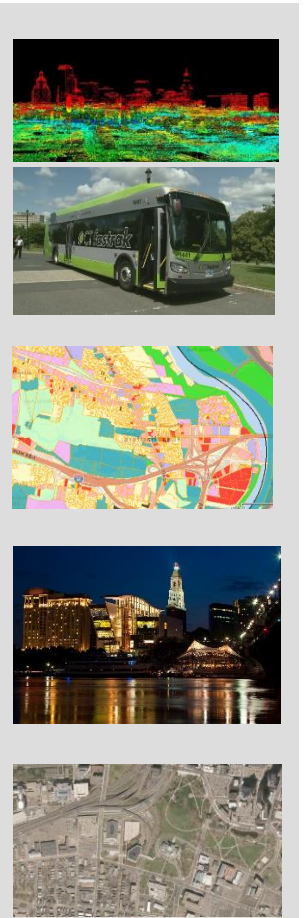
Come join our team! The Capitol Region Council of Governments is seeking a dynamic, collaborative, and visionary professional to serve as its GIS Analyst. The GIS Analyst will perform a variety of Geographic Information System (GIS) and data analysis tasks within the Administration and Municipal Services Department. This position reports to the GIS and IT Manager.

This position is responsible for updating and maintaining regional GIS databases, preparing digital, printed and web maps, and geographic analysis for all CRCOG planning functions. Typical assignments may include (but are not limited to) performing annual updates to regional GIS datasets; providing both static and web mapping products, as well as geographic and other data analysis for all CRCOG departments.

The successful candidate will hold a bachelor's degree from an accredited college or university with a major in Geography, Data Analysis, Computer Science or a closely related field and one to three years of increasingly responsible experience or a combination of training and work experience that demonstrates the knowledge and ability to perform required duties as well as experience using ESRI software products including ArcGIS Pro and ArcGIS Online. Knowledge and experience using Python scripting in GIS is also a plus. In addition, the successful candidate will have knowledge of Microsoft Office and/or Microsoft 365; and basic hardware and software troubleshooting. Candidates must have the ability to: work with municipal staff to collect parcel, land use, and zoning data for updates; perform routine GIS data maintenance tasks; create online maps and applications using ArcGIS Online and ArcGIS Enterprise sites; communicate clearly and effectively orally and in writing; prepare clear, accurate records and reports; establish and maintain highly effective working relationships with managers, and municipal staff and others encountered during work; organize, coordinate, and prioritize multiple project assignments; handle multiple projects simultaneously; and use good judgment in prioritizing work assignments.

About CRCOG

The Capitol Region Council of Governments (CRCOG) is a voluntary Council of Governments formed to initiate and implement regional programs to benefit its member towns and the region. It is guided by the chief elected officials of our 38 Metro Hartford municipalities who recognize that the future of our individual members is tied to the future of our region. CRCOG is the largest of Connecticut's nine regional planning organizations with a population of 976,248 and serves as the Metropolitan Planning Organization



How to Apply

Send resume and cover letter to:
Ms. Cheryl Assis
Director of Public Safety
cassis@crcog.org
Subject: GIS Analyst

(MPO) for the Metro Hartford area. The CRCOG region is well-situated between New York City and Boston, and is rich in diversity, history, and natural resources. CRCOG's team of professional staff work to promote responsible land use, sustainable transportation systems, economic vitality, and quality of life. The organization also advocates for its capital city and member towns and provides various shared services to facilitate governmental efficiency. For more information regarding CRCOG, please visit our website at www.CRCOG.org.

Total Compensation

The current salary range is \$53,563.74 – \$82,550(Grade 3 or 4 DOQ) with a competitive benefits package including a defined contribution retirement plan (currently 10% of salary with no match required); medical, vision, dental, life insurance; short-term and long-term disability; tuition assistance; and paid vacation and holidays. This is a full-time position with a 35-hour work week.

How to Apply

Please address your resume and a cover letter to Ms. Cheryl Assis, Director of Public Safety and Homeland Security. Electronic submissions are preferred and should be sent to cassis@crcog.org, with the subject of the email titled 'GIS Analyst.' First review of resumes will be conducted on February 27, 2023, and the position will remain open until filled.

CRCOG is proud to be an Equal Opportunity Employer.