

Capitol Region Council of Governments
241 Main St., Hartford, CT 06106
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Municipal Services Committee Meeting
Tuesday, March 21, 2023
12 Noon

* Meeting access is remote only, consistent with provisions specified in Executive Order No. 7B. This meeting was recorded. Audio is available at: www.crcog.org

DRAFT UNTIL APPROVED

Members and Alternates

Peter Souza, Chair
Grace Tiezzi
Bob Skinner
Mark Walter
Lori Spielman
Kasia Purciello
Andy Cirioli
Tom Fitzgerald
David Nourse
Fred Presley

Town/Organization

Windsor
Avon
Canton
Columbia
Ellington
Manchester
Plainville
Simsbury
Southington
Wethersfield

CRCOG Staff

Cheryl Assis
Kimberly Bona
Maureen Goulet
Matt Hart
Aaliyah Miller
Robyn Nichols
Laura Rosenbluth
Elizabeth Sanderson
Kyle Shiel
Pauline Yoder

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Guests

Rebecca Stack
Kelly Hearn
Cynthia Guerreri
Joel Cox
Carol LaBrecque

Human Services Director, Ellington
Human Services, Ellington
Social Services Director, Enfield
Human Services Director, Manchester
Human Service Director, Newington

1. Call to Order/Introductions

Ms. Lori Spielman opened the meeting for Chairman Souza at 12:02 pm. Mr. Souza joined the meeting at 12:10 pm.

2. Approval of Minutes:

- **February 21, 2023, Meeting Minutes**

Mr. Andy Cirioli requested a motion to adopt the minutes of the February 21, 2023, meeting. Ms. Grace Tiezzi seconded the motion and it carried unanimously.

4. Reports from the Chair and Staff

- **Committee Chair**
- **Executive Director**

Mr. Matt Hart announced the appointment of Caitlin Palmer as CRCOG’s new Director of Regional Planning and Development and stated CRCOG is excited to see her fulfill this new role. Congratulations, Caitlin!

Mr. Hart explained that CRCOG staff, including himself, Laura Rosenbluth, and Aaliyah Miller will be reaching out to coordinate meetings with communications professionals and Public Information Officer’s in various communities to discuss efforts in how we can promote one another’s communications. i.e., social media strategies, etc.

Lastly, Mr. Hart stated there will be an important presentation at tomorrow’s Policy Board meeting on CRCOG’s waste management project. RRS and Tetrattech will be presenting a summary report on the status of the project and encouraged members to attend.

- **Chief Operating Officer**

Ms. Pauline Yoder stated CRCOG will be moving forward with hiring a Building Official who will serve member towns on a per diem basis.

She explained that shared assessment is still being discussed and stated that if your town is interested in this service, please contact her as CRCOG is looking for willing participants.

ACO was scheduled to begin in the fall, but the need has arisen in Newington and Wethersfield so this may begin sooner. If you are interested in ACO services, please contact Ms. Yoder.

- **Other**

None.

5. Business Items

• Human Services Coordinating Council (HSCC)

Mr. Hart thanked committee members for extending the meeting invite to municipal Human Services Directors for the purpose of discussing the future of CRCOG's regional HSCC.

A productive discussion ensued, and the input received was very helpful in identifying next steps. CRCOG will follow up with Cindy Guerrerri, Director of Social Services in Enfield, and President of the CT Local Administrators of Social Services (CLASS), to discuss a regional approach in collaboration with CLASS.

• CRCOG Consultancy for Short Term Projects & Engagements

Mr. Hart spoke to the committee about a pilot program that he has been considering under which CRCOG would maintain a list of qualified people that are able to work on short term projects or assignments in our member towns. Mr. Hart asked the committee for input on this idea. Discussion followed. Feedback was very positive and committee members feel that this is a great idea which would be very helpful and beneficial to CRCOG towns.

6. Municipal Information Sharing

7. Future Agenda Items:

- Land Use and Development Services**
- Stormwater Management**
- Local Government Workforce Development**

Mr. Souza would like to see an overview report of the solid waste study.

Mr. Souza suggested revisiting workforce development at the May MSC meeting and focusing on land use and development services at the next MSC meeting in April.

8. Adjournment

With no further business, Mr. Souza entertained a motion to adjourn at 12:48 pm and the motion carried unanimously.