

**Route 20 Study, Windsor Locks
Technical Advisory Committee Meeting #3
Draft Meeting Notes
May 31, 2023, 12:00pm
Virtual Meeting via Microsoft Teams**

On April 11, 2023, the Route 20 Transportation and Land Use Study (the Study) third Technical Advisory Committee (TAC) Meeting was held virtually via Microsoft Teams with Windsor locks representatives, CRCOG staff, CTDOT project team. This meeting was focused on the draft Future Conditions Presentation and discussion on findings. A list of meeting attendees are included for reference.

Discussion Items

1. The meeting began with CRCOG providing a brief opening statement on the Study by Pramod Pandey from CRCOG followed by a presentation by the Study Team.
 - a. Tighe & Bond presented the study approach, study process, revised study vision statement, and future roadways and traffic assessment.
 - b. VHB presented an overview of existing and future pedestrian, bicycle, and transit infrastructure needs and deficiencies.
 - c. RKG presented an overview of the market analysis and potential development scenario.
 - d. Tighe & Bond then presented the future traffic conditions with development and impacts to transportation network. The study schedule and upcoming meetings were then conveyed.
2. An open discussion was then held to gain insight and feedback from the attendees on the Future Conditions Assessment. The following list details the discussion and a general summary of the discussion:
 - a. Kevin Tedesco, CTDOT, asked if the traffic volumes consider an increase in air to truck traffic. Craig Yannes, Tighe & Bond, responded by saying any air to ground traffic volumes that impact study intersections should be captured in the background traffic growth. The 25-30% traffic volume growth that is projected is likely conservative as the area has not seen significant traffic growth in the past 20 years. Kevin mentioned that CAA may increase its ability to handle more air freight in the future. Craig responded that the Bradley Airport Master Plan was discussed with CAA with potential for more air cargo and freight facilities possible. It was identified that some of these potential sites would access Route 20 expressway directly from the airport property and thus not have a significant impact to the study area peak hour traffic volumes.
 - b. Molly Guyer, CAA, asked if only the weekday morning and afternoon peak periods were reviewed, noting the peak hours used in the study may be different than the airport peak hours, which are typically between 3 AM and 6 AM for the morning and early evening to later evening for the afternoon. Craig

responded that traffic volumes throughout the day were reviewed within the study area using collected and historical volume data. He added there may be multiple peaks for certain uses in the study area, however, the periods with the highest cumulative traffic volumes were between the hours of 7 to 9 AM and 4 to 6 PM during the weekday morning and afternoon peak hours, respectively.

- c. Jennifer Valentino, Town of Windsor Locks, Director of Planning & Development, asked for clarification on the total square footage for potential warehouse space. Craig clarified that the potential warehouse space size should be 225,000 square feet. Jennifer also noted that there is a missing footnote in the Town zoning code that allows for development with five stories and/or 60 feet within the Business-1 zone. Craig mentioned that the study team will look to make zoning recommendations to support the Town's development vision as part of the development management plan that will be created as part of the study.
- d. Craig closed the presentation with an overview of the project schedule, next steps for the Study, and reminded the group that the next few meetings will be held in person. Finally, he requested any comments on the Existing and Future Technical Memorandums be sent by the end of June. Pramod provided closing comments.

ROUTE 20 CORRIDOR STUDY, WINDSOR LOCKS

TAC #3 Meeting Attendees - May 31, 2023

Name	Organization	Title	Category	Email
Chris Granatini	Tighe & Bond	Project Director	Consultant	cogranatini@tighebond.com
Craig Yannes	Tighe & Bond	Project Manager	Consultant	cdyannes@tighebond.com
Matt Stoutz	Tighe & Bond	Project Engineer	Consultant	mstoutz@tighebond.com
Joseph Balskus	VHB	Technical Advisor	Subconsultant	jbalskus@vhb.com
Daniel Amstutz	VHB	Transportation Planner	Subconsultant	damstutz@vhb.com
Lawrence Cranor	RKG	Land Use & Economic Planner	Subconsultant	lecjr@rkassociates.com
Pramod Pandey	CRCOG	Principal Planner II	CRCOG	ppandey@crcog.org
Cara Radzins	CRCOG	Transportation Deputy	CRCOG	cradzins@crcog.org
Harrison Raskin	CRCOG	Intern	CRCOG	hraskin@crcog.org
Jennifer Valentino	Town of Windsor Locks	Director of Planning & Development	Town / TAC	jvalentino@wlocks.com
Neal Cunningham	Town of Windsor Locks	Economic Development Commission	Town / TAC	nealsbsp@aol.com
Jordan Vogt	CTDOT	CTDOT Traffic Operations	CTDOT	Jordan.Vogt@ct.gov
Michael Disla-Suarez	CTDOT	CTDOT Traffic Operations	CTDOT	Michael.Disla-Suarez@ct.gov
Kevin McKernan	CTDOT	CTDOT PDU	CTDOT / TAC	Kevin.McKernan@ct.gov
Andrew Correia	CTDOT	CTDOT PDU	CTDOT / TAC	Andrew.Correia@ct.gov
Kevin Tedesco	CTDOT	CTDOT Intergovernmental Affairs	CTDOT / TAC	Kevin.Tedesco@ct.gov
Molly Guyer	Connecticut Airport Authority		CAA	mguyer@ctairports.org
Shawn Dibella	HartZito Properties LLC	Member/Manager	Developer	hzteam@hzrei.com
Gary Roux	Pioneer Valley Planning Commission	Principal Planner/Traffic Manager	COG	Gmroux@pvpcc.org
Invited, Not In Attendance				
Eric Halvorsen	RKG	Land Use & Economic Planner	Subconsultant	ehalvorsen@rkassociates.com
Yvonne DeAngeli-Fontanez	Double Tree	General Manager	Business Owner / TAC	yvonne.deangeli@hilton.com
Eduardo Nezbeth			TAC	enez@shambakwameza.com
Phil Sissick	Town of Windsor Locks	Director of Public Works	Town / TAC	psissick@wlocks.com
Clifford Smith	Windsor Locks Police	Deputy Chief	Town / TAC	csmith@windsorlockspolice.com
Eric Osanitsch	Windsor Locks Police	Chief of Police	Town / TAC	eosanitsch@windsorlockspolice.com
Maly Phimvongsa			TAC	maly@campsimon.net
Joe Calsetta	Town of Windsor Locks	Resident	TAC	calsetta@cox.net
Will Cymbala			TAC	williamcymbala@gmail.com
Marissa Pfaffinger	CTDOT	Project Development Unit	CTDOT	Marissa.Pfaffinger@ct.gov
Peggy Sayers	Town of Windsor Locks	Vice Chair, Planning & Zoning Commission	Town / TAC	peggysayers@cox.net
Connelius O'Leary	Town of Windsor Locks	Resident/Former State Senator	Resident	Oleary@ccsu.edu
Jason Smith			TAC	jason.w.smith@gmail.com
			TAC	cmikalonis@gmail.com
Joseph Sullo	Classic Real Estate Management LLC	Classic Real Estate Management LLC	Developer	
Kevin Casey	Patusan Millenium Group, LLC	CEO	Developer	kc@patusangroup.com
Frederick Kulakowski	CTDOT	CTDOT Traffic Engineering	CTDOT	Frederick.Kulakowski@ct.gov
Paul Harrington	Town of Windsor Locks	First Selectman	Town / TAC	pharrington@wlocks.com
Peter Souza	Town of Windsor	Town Manager	TAC	souza@townofwindsorct.com
Eric Barz	Town of Windsor	Town Planner	TAC	barz@townofwindsorct.com
Grayson Wright	CTDOT	CTDOT Project Manager	CTDOT	grayson.wright@ct.gov