

Agenda Item Summary

To: Policy Board

From: Robert Aloise, Director of Transportation Planning

CC: Matthew Hart, Erik Snowden, Sotoria Montanari, Chris Seeger

Meeting Date: September 27, 2023

Subject: Authorizing Resolution for Execution of an Agreement with EcoInteractive for eTIP/LOTICIP Management Software

Background: As a Metropolitan Planning Organization, CRCOG is required by federal regulations to develop and maintain a Transportation Improvement Program (TIP). As a Council of Governments, CRCOG administers the region's Local Transportation Capital Improvement Program (LOTICIP) for its municipalities. To increase efficiency of administering these efforts, CRCOG has identified an electronic software as a service platform by EcoInteractive for purchase. Several other COGs within the state have already adopted this software to manage their TIP and LOTICIP activities, and CTDOT is also considering purchase of the platform.

Benefit to Member Towns/CRCOG: The software will improve the efficiency of CRCOG staff assigned to manage the programs, and municipal staff tasked with LOTICIP reporting requirements. The software's mapping capabilities will allow for web-based mapping that will improve program transparency and ensure compliance with federal reporting requirements.

Financial/Operational Impact: Annual software and support fees are \$67,208 for three years (if two one-year extensions options are exercised). Almost 80% of the purchase will be submitted for reimbursement in the form of federal transportation funding and associated state match. The remaining funding may utilize Regional Service Grant and/or Regional Fund monies.

Project Schedule: The contract period will run for one year starting on October 10, 2023, with two, one-year options to extend, and additional contracting opportunities thereafter.

Recommendation: Staff recommends the approval of the attached Resolution allowing for the software purchase.

Attachments:

- Resolution

**AUTHORIZING RESOLUTION
FOR EXECUTION OF AN AGREEMENT
WITH ECOINTERACTIVE FOR ETIP/LOTICIP
MANAGEMENT SOFTWARE**

WHEREAS, the Capitol Region Council of Governments (CRCOG), as the Metropolitan Planning Organization (MPO) for the Hartford metropolitan area, is required by federal regulations to conduct a continuing and comprehensive transportation planning program, including developing and maintaining a Transportation Improvement Program (TIP), and;

WHEREAS, CRCOG administers the Local Transportation Capital Improvement Program (LOTICIP) for its municipalities, and;

WHEREAS, CRCOG identified the goal of transitioning to an electronic platform to manage the TIP and LOTICIP within its Unified Planning Work Program (UPWP) for fiscal years 2024 and 2025, and;

WHEREAS, several COGs within the state are adopting EcoInteractive's software as a service to manage their TIP, and;

WHEREAS, the contract period will run for one year starting on October 10, 2023, with two, one-year options to extend for a total three-year cost of \$67,208, and;

WHEREAS, the majority of the purchase is associated with TIP management and is eligible for federal reimbursement funding, and the LOTICIP portion and non-federal match may utilize Regional Service Grant and/or Regional Fund monies;

NOW THEREFORE BE IT RESOLVED THAT, that CRCOG's Executive Director, Matthew W. Hart, is authorized to act on behalf of the Capitol Region Council of Governments in negotiating, executing, and amending all appropriate and necessary contractual instruments with the software development firm EcoInteractive for the purpose of implementing and maintaining the eTIP management software as a service.

CERTIFICATE

I certify the above is a true copy of a resolution adopted by the Policy Board, at its meeting held on September 27, 2023.

BY: _____ DATE: _____

Jason Bowsza, Secretary