

Transportation Cost Review Sub-Committee Meeting
Monday, September 18, 2023
11:00 AM | Hybrid Meeting

DRAFT
Until Endorsed
by Committee

Name

Larry Baril
Michael Ahern
Jon Colman
Patrice Carson
Todd Penney
Kirk Severance
Jeff LaMalva
John Carrington
Peter Hughes
Rob Trottier
Adam Kessler
Jeffrey Doolittle
Devin Cowperthwaite
David Smith
Greg Sommer
Derrick Gregor

Organization

Avon
Berlin
Bloomfield
Bolton
Coventry
Granby
Manchester
Mansfield
Marlborough
New Britain
Simsbury
South Windsor
Stafford
Vernon
West Hartford
Wethersfield

Guests

No guests were in attendance.

CRCOG Staff

Robert Aloise, Roger Krahn, Mike Cipriano, Anaka Maher, Sotoria Montanari, Cara Radzins, Elizabeth Sanderson, Chris Seeger, Karen Stewartson

The record below includes a brief description of each agenda item as well as the timestamp for the beginning of that discussion. The audio recording for this meeting is available at www.crcog.org.

- 1. Roll Call – 0:00** –The meeting was called to order at 11:00 am by chairman Jon Colman from the Town of Bloomfield. The Zoom participant list and in-person attendance sheet will be used in place of roll call.
- 2. Public Forum – 0:29** – No one chose to speak.
- 3. Adoption of Minutes: Cost Review Sub-Committee Meeting on April 24, 2023– 0:47** – Patrice Carson from the Town of Bolton made a motion, seconded by Dave Smith form the Town of Vernon, to approve the minutes from the Cost Review Sub-Committee on April 24, 2023. This motion was passed unanimously with one abstention from Rob Trottier from the City of New Britain.

4. Draft 2024 LOTCIP Project Selection Policy – 1:44 – Sotora Montanari reviewed the draft 2024 LOTCIP Project Selection Policy that describes the proposed process of selecting new projects for funding in CRCOG’s Local Transportation Capital Improvement Program (LOTICIP). Ms. Montanari stated that the solicitation will result in the selection of \$42 million in LOTICIP projects, which approximates the amount that is anticipated to be budgeted for the CRCOG Region by the State over the next two years. Ms. Montanari reviewed the project categories, funding allocations, and solicitation schedule. It is anticipated that the solicitation will be released in November or December 2023, with applications due in February 2024.

Ms. Montanari reviewed the rating criteria for each category. After a lengthy discussion and several comments from the Sub-Committee members related to complete streets, it was determined that the Sub-Committee’s preference would be to adjust some of the rating criteria shown in the draft guidelines. For Minor Pavement Rehabilitation and Pavement Preservation Projects, the complete streets criterion will be reduced to 5 points, for a total possible rating of 50 points. For Stand-Alone Sidewalk and Bicycle and Pedestrian Improvement Projects the mobility criterion will be reduced to 15 points and the safety criterion will be reduced to 20 points in order to achieve a total possible rating of 50 points. A motion was made by Peter Hughes from the Town of Marlborough, seconded by Jeffrey Doolittle from the Town of South Windsor, to present the revised LOTICIP Project Selection Policy to the Transportation Committee for endorsement. This motion was passed unanimously.

5. Other Business – 35:15 – There was no other business discussed.

- The next Cost Review Sub-Committee meeting is scheduled for October 23, 2023.

6. Adjourn – 35:38 – The meeting was adjourned at 11:36 am via motion by Patrice Carson from the Town of Bolton, seconded by Rob Trottier from the Cit of New Britain.