

**Capitol Region Council of Governments**  
241 Main St., Hartford, CT 06106  
Phone: (860) 522-2217 FAX: (860) 724-1274

**Municipal Services Committee Meeting**  
**CRCOG Offices, 241 Main Street, Hartford, CT 06106**  
**3rd Floor Board Room**  
**Tuesday, September 19, 2023**  
**12 Noon**  
**DRAFT UNTIL APPROVED**

**Members and Alternates**

Peter Souza, Chair  
Jon Colman  
Robert Skinner  
Mark Walter  
Lori Spielman  
Matt Reed  
Kasia Purciello  
David Porter  
Lauren Rhines  
Andy Cirioli  
Tom Fitzgerald  
Brian Foley

**Town/Organization**

Windsor  
Bloomfield  
Canton  
Columbia  
Ellington  
Ellington  
Manchester  
Marlborough  
Newington  
Plainville  
Simsbury  
Tolland

**CRCOG Staff**

Kimberly Bona  
Ryan Faulkner  
Matt Hart  
Aaliyah Miller  
Robyn Nichols  
Elizabeth Sanderson  
Erik Snowden  
Pauline Yoder

CRCOG  
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CRCOG

**Guests**

Stefanie Bensen  
Nadya Hoolahan  
Jillian Kara  
Kevin Pisachich

CT DEEP  
CT DEEP  
CT DEEP  
CT DEEP

**1. Call to Order/Introductions**

Chairperson Mr. Peter Souza called the meeting to order at 12:04 pm and welcomed new members. Introductions were made.

Mr. Souza addressed the presentations under agenda item 4., entitled, “Business Items”, at this time.

**4. Business Items**

- **CT DEEP Statewide Broadband Initiative Update**

Mr. Souza welcomed Mr. Kevin Pisachich and the team from DEEP to the meeting.

Mr. Pisachich presented to the committee, providing a very informative overview of the different agencies and the roles they play in Broadband, as well as internet in Connecticut, and the different Broadband Grant programs including:

- Broadband Equity, Access, and Deployment (BEAD) Program
- Digital Equity Act Programs
- Affordable Connectivity Program
- Capital Projects Fund

To view the presentation in its entirety, please [click here](#).

- **GIS/CRCOG Data Center Inventory Demo**

Mr. Erik Snowden and Mr. Ryan Faulker provided an excellent demo of the CRCOG/GIS Data Center and interactive Story Maps.

At this time, Mr. Souza resumed the order of the agenda, addressing item 2., entitled, “Approval of Minutes”.

**2. Approval of Minutes:**

- **June 20, 2023, Meeting Minutes**

Ms. Lori Spielman requested a motion to adopt the minutes of the June 20, 2023, meeting. Mr. Brian Foley seconded the motion and it carried with Mr. Jon Colman and Mr. Andy Cirolli abstaining.

**3. Reports from the Chair and Staff**

- **Executive Director**

Mr. Matt Hart reviewed the FY 23-24 DRAFT MSC Work Plan with the committee. Mr. Hart explained that the intent is to address certain business items as outlined in the Plan. He stated that there will also be ongoing agenda items which will recur continuously at each meeting. Discussion followed. A copy of the FY 23-24 DRAFT MSC Work Plan may be viewed [here](#).

- **Chief Operating Officer**

Ms. Pauline Yoder explained that there were no applicants for the part-time Building Official position when CRCOG advertised it, therefore, CRCOG has begun recruiting for a full-time Building Official as part of the RPIP grant.

- Other

**5. Municipal Information Sharing**

None.

**6. Future Agenda Items:**

- **Strategic Priorities Updates**
- **Federal Funding / IIJA / BIL Important / Time Sensitive Updates**
- **RPIP Updates**
- **CRPC and IT Services Cooperative**
- **Stormwater Management and/or Waste Management**
- **CEDS and/or Workforce Development**
- **Legislative Issues**
- **Other?**

**7. Adjournment**

With no further business, Mr. Souza entertained a motion to adjourn at 1:19 pm and the motion carried unanimously.