

Capitol Region Council of Governments

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Policy Board Meeting Minutes

Wednesday, September 27, 2023

This meeting was Virtual

DRAFT UNTIL APPROVED

Members and Alternates

Eric Anderson

Brandon Robertson

Chris Edge

Jon Colman

Mark Walter

Jim Drumm

Lori Spielman

Matt Reed

Ellen Zoppo

C.J. Thomas

Larry Niland

Randal Davis

Steve Stephanou

Toni Moran

David Porter

Erin Stewart

David Nagel

Mike Paulhus

Mark Sciota

Steve Jones

Rick Ledwith

Fred Presley

Michael Rell

Erika Wiecenski

Peter Souza

Town/Organization

Andover

Avon

Berlin

Bloomfield

Columbia

Coventry

Ellington

Ellington

Enfield

Farmington

Glastonbury

Hartford

Manchester

Mansfield

Marlborough

New Britain

Newington

Plainville

Southington

Tolland

West Hartford

Wethersfield

Wethersfield

Willington

Windsor

Staff

Aaliyah Miller	CRCOG
Anaka Maher	CRCOG
Cara Radzins	CRCOG
Caitlin Palmer	CRCOG
Cheryl Assis	CRCOG
Chris Seeger	CRCOG
Elizabeth Sanderson	CRCOG
Erik Snowden	CRCOG
Heidi Samokar	CRCOG
Jill Swenson	CRCOG
Kyle Shiel	CRCOG
Laura Rosenbluth	CRCOG
Maureen Goulet	CRCOG
Matt Hart	CRCOG
Mike Cipriano	CRCOG
Pauline Yoder	CRCOG
Pramod Pandey	CRCOG
Roger Krahn	CRCOG
Robyn Nichols	CRCOG
Rob Aloise	CRCOG
Tracey Malenfant	CRCOG

Guests

CT-N	
Christa Franzl	Camoin Associates
Dan Gunderson	Camoin Associates
Evelyn Mantilla	Grossman Associates
Veronica Grossman	Grossman Associates
Kathie Lutz	Rome, Smith and Lutz

1. Call to Order:

Chair Erin Stewart called the meeting to order at 12:07 pm

2. Public Comment:

No Public comment. Mayor Stewart asked for a moment of silence to honor Detective Gardner

3. Approval of Minutes from April 24, 2023

Lori Spielman made a motion to approve the minutes from May 24, 2023 and June 12, 2023, Policy Board Meetings. Jon Colman seconded the motion, and the motion carried unanimously.

4. MONTHLY REPORTS

- a. **Chair and Executive Director** - Mr. Hart provided an overview of his report. [Mr. Hart's full report](#) can be found [HERE](#)
- b. BIL/IIJA Update
- c. Municipal Services and Purchasing Council
- d. Planning - Transportation
- e. Public Safety Homeland Security
- f. Planning - Community Development

5. Legislative Update

Kathie Lutz stated that yesterday, a special session was held regarding an election monitor in Bridgeport and a proposal to align municipal election dates; however, this proposal did not affect CRCOG towns. Additionally, it was noted that next year's session will only be three months long. Finally, Lutz offered to assist members who wish to join the CRCOG Legislative Committee.

6. 2020 Census Report

Pramod Pandey presented the results of the 2020 census for the Capitol Region, which included changes in demographics related to population, age, race, workforce, and school enrollment and how these changes are affecting the region. Erik Snowden followed by giving a demonstration of CRCOG's GIS dashboard. The [Census presentation](#) can be found: [HERE](#)

ACTION ITEMS

7. Presentation and Resolution for adoption of the update to the comprehensive economic development strategy (CEDS).

Jon Colman moved for approval for the CEDS Report; Lori Spielman seconded. The presentation highlighted the report which is a coordinated list of actions that entities and organizations agree to take to create economic prosperity in the Capitol Region. The motion passed unanimously. The [CEDS report](#) can be found: [HERE](#)

8. Presentation and Resolution for the adoption of the CRCOG Strategic Playbook to guide decisions and prioritize organizational goals, actions, and initiatives.

Matt Hart discussed CRCOG's Strategic Vision Playbook that identifies the critical challenges and opportunities for the next 3 to 5 years. The [Strategic Playbook](#) can be found [HERE](#). Jon Colman made a motion to endorse the Strategic Vision for approval. Lori Spielman seconded the motion and it passed unanimously.

9. Resolution authorizing CRCOG executive director to submit a spending plan and enter into memorandum of agreements in regard to the fy 2023 state homeland security grant program funding for DEMHS Region 3

Cheryl Assis presented the annual resolution for Matt Hart to submit the FY 2023 Homeland Security Grant Program application and enter into a Memorandum of Agreement (MOA) with each Region 3 community. Steve Jones made a motion to approve the proposed budget and C.J. Thomas seconded. The motion passed unanimously.

10. Approval of the FY 2022-2023 Regional Services Grant Spending Report.

Pauline Yoder presented the annual report that is sent to the Office of Policy and Management (OPM) which covers everything that CRCOG does with the Regional Services Grant. Steve Jones made a motion to approve the spending report and Lori Spielman seconded. The motion passed unanimously. The [Regional Services Grant Spending Report](#) can be found [HERE](#).

11. Resolution Authorizing Execution of MOU Between CRCOG and CCSWA for Administrative Support.

Robyn Nichols presented a resolution authorizing CRCOG and CCSWA (Capitol Region Solid Waste Agency) to enter into an agreement. The purpose of the agreement is to allow CRCOG to

recoup funds spent for CCSWA. Fred Presley made a motion to approve, and C.J. Thomas seconded. The motion passed unanimously.

12. Resolution Authorizing Execution of an Agreement with Ecointeractive for eTIP/LOTICIP Management Software.

Cara Radzins presented a resolution for CRCOG to enter into an agreement with ETIP to use their program management software for LOTICIP and TIP programs. David Nagel made a motion to approve & Lori Spielman seconded. The motion passed unanimously.

METROPOLITAN PLANNING ORGANIZATION ITEMS

13. Action: TIP Amendments:

Cara Radzins presented the TIP Amendments. The amendments were already passed by the Transportation Committee unanimously. C.J. Thomas made a motion to approve the TIP amendments and Lori Spielman seconded. The motion passed unanimously.

14. Action: Endorsement of TOD Roles, Visioning, Viability, and Tools Analysis

Radzins presented the completed TOD Roles, Visioning, Viability, and Tools Analysis Report for approval. The report has already been approved by the Transportation Committee unanimously. Dave Nagel made a motion to approve, and C.J. Thomas seconded. The motion passed unanimously.

15. Action: Authorizing Resolution for FHWA Safe Streets and Roads for All Grant

Radzins recommended approval of the Authorizing Resolution for Execution of Agreements for the USDOT 2022 Safe Streets and Roads for all Grant Awarded to CRCOG. Erika Wiecewski made a motion for approval Steve Jobs seconded the motion.

16. Correspondence/ Handouts

Hart highlighted CRCOG's latest letters of support.

17. Other Business

No other business was noted.

18. Adjournment

Lori Spielman made a motion to adjourn the meeting. C.J. Jones seconded the motion, and the motion passed. The meeting adjourned at 1:27 PM.