



**INVITATION TO BID FOR
INDEFINITE QUANTITY CONSTRUCTION SERVICES
ISSUED: September 2023**

Addendum #1 – 10/18/2023

Question #1: It is our understanding from the pre-bid that Gordian has a 7% fee, are there any additional fees to be add to the contractor’s base fee and included in the adjustment factor for instance to pay Gordian or the towns? And is the 7% Gordian fee accurate?

Answer #1: Per INVITATION TO BID FOR INDEFINITE QUANTITY CONSTRUCTION SERVICES ISSUED: September 2023, SECTION 1: INFORMATION FOR BIDDERS FOR e2IQC CONTRACT Fall 2023 under section “Payment Fees” on page 4, states the following: “All Bidders awarded a contract must pay the Consultant a 7% License Fee on each payment received from a Member as described in more detail in the bid documents. The cost of this License Fee shall be included in the Bidder’s Adjustment Factors. Failure to pay such License Fee may result in the Bidder being restricted from participating in future bids and/or cancellation of the contract.” No additional administrative fees will be required in addition to the 7% License Fee.

Question #2: On Page 7 of the Invitation to bid under "Pricing" Part A states 'Each bidder must submit Five (5) Adjustment Factors to be applied to every task in the CTC. Part C, D, E, F only describe 4 adjustment factors, what is the 5th?

Answer #2: Contractors are required to submit (4) Adjustment Factors. On page 7, under Section “Pricing” please revise to state: “Each bidder must submit Four (4) Adjustment Factors to be applied to every task in the CTC. The bid shall be an adjustment “decrease from” (e.g. 0.9800) or “increase to” (e.g. 1.2000) the Unit Prices listed in the CTC.”

Question #3: On Page 13 Part B "Adjustment Factors" of the Invitation to Bid, only four adjustment factors are specified, is there a 5th?

Answer #3: Same response as Answer #2 above.

Question #4: On Page 15 Part D "Award Criteria Figure" of the Invitation to Bid, one four adjustment factor names are shown, within the table provided there is an "X Multiplier ranging from .10 to .40 - what is this multiplier, and where is it derived from?

Answer #4: The "x multiplier(s)" are for bid evaluation purposes only and are an approximate percentage of frequency the corresponding Adjustment Factors are anticipated to be used. The weighting of the Adjustment factors shall be used to determine the Combined Adjustment Factor. Please remember, The Other Than Normal Working Hours Adjustment Factor for Non-Prevailing Wage Rate Projects must be equal to or greater than the Normal Working Hours Adjustment Factor for Non-Prevailing Wage Rate Projects. Similarly, the Other Than Normal Working Hours Adjustment Factor for Prevailing Wage Rate Projects must be equal to or greater than the Normal Working Hours Adjustment Factor for Prevailing Wage Rate Projects.

Question #5: It is our understanding that the adjustment factor starts at 1.00, and can include the following based on information from pages 00-1 and 00-2: office space, office equipment, management personnel, transportation, insurance & bonding, profit, job order development, owner's meeting, administrative services, subcontractor overhead & profit, cost of financing work, lower than expected volume of work, smaller than anticipated job order, poor subcontractor performance, inflation, material cost fluctuation, project trailer & equipment, portable toilets, hand wash stations, project management and supervision, permitting, sketches, drawings, as-builts, site photos, incidental architect & engineer, storage containers, basic safety, warning signs & barricades, traffic control, owner's meeting security, all taxes not waived, removing & returning furniture (other than what is excluded), existing surface protection, work in extreme temperatures, costs resulting from inadequate supply, daily clean-up, professional clean up, project close-out documents, operations and maintenance manuals. Would this list be an accurate starting point in determining the first adjustment factor?

Answer #5: SECTION 1: INFORMATION FOR BIDDERS FOR ezIQC CONTRACT Fall 2023 on page 7, under section "Pricing" paragraph B states: "The bidder's Adjustment Factors shall include all of the bidder's direct and indirect costs including, but not limited to, its costs for overhead, profit, bond premiums above the reimbursable amount, insurance, mobilization, Purchase Order Proposal development, and all contingencies in connection therewith. See pages 00-2 – 00-6 of Book 3 – the CTC for a complete explanation of what is included in the Unit Prices and what is not."