

**To:** Chief Administrative Officials  
**From:** Sotoria Montanari, LOTCIP Program Manager  
**Date:** November 8, 2023  
**Cc:** Policy Board, Transportation Committee, Town Engineers, Department of Public Works Directors, Town Planners  
Matthew W. Hart, CRCOG Executive Director, Rob Aloise: Director of Transportation Planning, Cara Radzins: Deputy Director of Transportation Planning  
**Subject:** LOTCIP 2024 Solicitation: Request for Proposals

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The Capitol Region Council of Governments (CRCOG) is inviting municipalities to submit proposals for transportation improvement projects for funding under the Local Transportation Capital Improvement Program (LOTICIP). CRCOG is reserving \$42 million for this purpose. This solicitation assumes continuation of current LOTICIP funding levels, and therefore selection under this solicitation does not guarantee funding. Funding will be awarded on a competitive basis according to project rating procedures developed by CRCOG's Transportation Committee as documented in the LOTICIP Project Selection Policy. Copies of this policy, application forms, and all supporting documents may be accessed at: <https://crcog.org/request-for-proposals-2024-lotcip-solicitation/>

For municipalities planning to submit projects that address pavement issues, CRCOG is offering a **free, voluntary** pre-application pavement treatment category opinion by a pavement expert pre-vetted by CTDOT. Per CRCOG's Selection Policy, the appropriateness of the pavement treatment is a factor in how a pavement structural improvement will be rated. **If interested, please complete the Pavement Condition and Needs Assessment Request form and return to Sotoria Montanari ([smontanari@crcog.org](mailto:smontanari@crcog.org)) by January 10, 2024.** The pavement category opinion will be provided by January 24, 2024.

As per CTDOT LOTCIP Guidelines, projects must meet the following eligibility requirements upon application submission:

- LOTCIP projects must be located on roadways functionally classified as urban collector or higher. **Projects on rural minor collectors and local road classifications are not eligible.** See the link: <https://connecticut-ctdot.opendata.arcgis.com/apps/76c04dd1fb5b4933a0aefa12c632457c/explore>
- Exclusive (stand-alone) sidewalk projects and pedestrian improvements are eligible along roadways of any classification.
- Bridge improvements are eligible on any roadway classification, however bridges on rural minor collectors and local roads must meet requirements defined in 23 CFR650.305 (length of 20 feet or more).

To apply for LOTCIP funds, please complete the following forms for each project:

- *LOTICIP Application (maximum two (2) proposals per municipality)*
- *CTDOT Bicycle and Pedestrian Travel Needs Assessment Form*
- *2023 LOTCIP Cost Estimating Template (please use unit prices per pavement category)*
- *2024 CRCOG Complete Streets Compliance Form*

**Please submit an electronic copy of your application package by Wednesday, February 21, 2024 at 2:00 pm to: [smontanari@crcog.org](mailto:smontanari@crcog.org)**

CRCOG will limit the total award to no more than \$4 million per municipality. If you have any questions, please feel free to contact Sotoria Montanari at [smontanari@crcog.org](mailto:smontanari@crcog.org) or 860-724-4220.