

## **Central CT Solid Waste Authority (CCSWA) Minutes**

### **Executive Committee Meeting**

**Monday, December 18, 2023**

**1:00 p.m. EST**

#### **Members and Designees**

|                 |                                    |
|-----------------|------------------------------------|
| Mike Manfre     | Glastonbury Public Works           |
| Mike Looney     | Hartford Public Works              |
| Dave Stueber    | Hartford – Chief of Staff to Mayor |
| Tim Bockus      | Manchester Public Works            |
| Kasia Purciello | Manchester Public Works            |
| Tom Roy         | Simsbury Public Works              |
| Fred Presley    | Wethersfield Town Manager          |

#### **Staff**

|               |                                      |
|---------------|--------------------------------------|
| Matt Hart     | CRCOG Executive Director             |
| Robyn Nichols | CRCOG Principal Program Manager, MSC |

#### **Guests**

|                |               |
|----------------|---------------|
| Brian Popovich | USA Recycling |
|----------------|---------------|

1. The virtual meeting was called to order by Michael Looney, CCSWA Chair, at 2:01 p.m.
2. Roll Call and Introductions were done.
3. There was no public comment.
4. October 16, 2023 CCSWA Meeting Minutes were approved unanimously (Motion by Tom Roy (Simsbury) and seconded by Tim Bockus (Manchester)).
5. Michael Looney, CCSWA Chair, provided a brief report, including his departure from Hartford as DPW Director effective December 31, 2023 at 11:59 p.m., indicating he will no longer be CCSWA Chair and departure of Dave Stueber (Hartford) as CCSWA Solid Waste Tonnage Rep (Chief of Staff to outgoing Mayor, Luke Bronin). Mike Looney emphasized the strong, collaborative work ongoing with CCSWA, including new Executive Committee members and Officers for 2024 FY, and pursuing membership recruitment and waste diversion projects/programs. Mike Looney thanked the Committee for the opportunity to lead them as Chair as well as his long-time participation over the years with CCSWA and CRCOG. Other items to be discussed further by the Full

Membership include: proposed amendments to CCSWA Bylaws/Ordinance, approval of CCSWA Executive Committee and Officer slates for 2024, and next steps in 2024 (CCSWA Executive Committee reconvenes on January 22, 2024 and Full Membership on February 26, 2024).

6. CRCOG Staff Reports – Robyn Nichols (CRCOG) provided a brief update on the status of amended RWA Request for Additional Information (awaiting final award notification from CTDEEP), update on CCSWA membership dues (will remain same for FY 2024 for current members), legislative updates, including EPR (tires, batteries, gas cylinders) and the Bottle Bill (deposit increase from \$0.05 to \$0.10/bottle and inclusion of additional types of bottles for deposit and redemption), and solid waste management and diversion planning and implementation grant funding opportunity available through EPA’s Climate Pollution Reduction Grant (CPRG). Contact Robyn Nichols for additional information. Matt Hart (CRCOG) extended CRCOG’s appreciation to Mike Looney for his leadership as CCSWA Chair and to Dave Stueber as Hartford’s Solid Waste Tonnage Rep for the City of Hartford. CRCOG will be meeting with the newly elected representatives in Hartford in the coming year to discuss Hartford’s appointments to CCSWA. Dave Stueber (Hartford) expressed his thanks to the Committee for the opportunity to serve as the Solid Waste Tonnage Representative (Hartford). Dave Stueber’s role will end with the election of the new Mayor in Hartford.
7. Mike Looney provided an update on the 2024/2025 FY CCSWA Budget, which was approved by the CCSWA Finance Committee on November 13, 2023. CCSWA does anticipate some additional expenses (programs/services, legal, operational), although member dues will remain the same. Expected to have approx. \$127K at end of FY.
8. Nominations for the 2024 Executive Committee and Officers were discussed. The Executive Committee approved the following at the December 18, 2023 Meeting:

**2024 CCSWA Executive Committee Slate**

**Three- year Term (2027)**

Hartford (TBD)

Fred Presley (Wethersfield)

**Two-year Term (2026)**

Brandon Robertson (Avon)

Russ Arnold (Farmington)

Tom Roy (Simsbury)

**One-year Term (2025)**

Jim Rupert (Bolton)

Tim Bockus/Kasia Purciello (Manchester)

Mike Manfre (Glastonbury)

Hartford SW Tonnage Rep (TB)

## **2024 CCSWA Officer Slate**

Chair – Fred Presley (Wethersfield)  
Vice-Chair – Tom Roy (Simsbury)  
Treasurer – Russ Arnold (Farmington)  
Secretary – Mike Manfre (Glastonbury)

Mike Looney (Chair) called for a motion to approve the 2024 Executive Committee slate. Fred Presley (Wethersfield) and Tom Roy (Simsbury) seconded the Motion. The 2024 CCSWA Executive Committee slate passed unanimously.

Mike Looney (Chair) called for a motion to approve the 2024 Officer slate. Dave Stueber (Hartford) and Kasia Purciello (Manchester) seconded the Motion. The 2024 CCSWA Officer slate passed unanimously.

9. Mike Looney called for nominations of the 5<sup>th</sup> seat on the CCSWA Finance Committee (seat vacated by Enfield). Motion to nominate and approve Mike Manfre (Glastonbury) was made by Fred Presley (Wethersfield) and seconded by Tom Roy (Simsbury). The five (5) members of the CCSWA 2024 Finance Committee are as follows:

Host Community – Hartford (TBD)  
Solid Waste Tonnage Rep – Hartford (TBD)  
CCSWA Treasurer – Russ Arnold (Farmington)  
Tim Bockus (Manchester)  
Mike Manfre (Glastonbury)

10. Mike Looney introduced proposed key amendments to the CCSWA Bylaws and Ordinance, including the following:
  - a. voting tiers (from 5 to 3 tiers based on decennial census population), (Proposed Tiers – Tier 1 – population under 25,000 = 1 vote, Tier 2 – population from 25,000 to 74,999 = 2 votes, and Tier 3 – population over 75,000 = 3 votes);
  - b. removal of EC members for cause only (removed without cause provision);
  - c. reduction in number of rotating EC tiers (from 3 to 2);
  - d. discussion of host municipality provisions (possibly remove host municipality designation until such time as a municipality “hosts” a solid waste management facility).

Discussion included comments for consideration as follows:

Robyn Nichols (CRCOG) and Matt Hart (CRCOG) emphasized that the proposed key changes to the Bylaws will require a change and approval of an amended Ordinance in each of the 14 member municipalities.

Tom Roy (Simsbury) suggested simplifying the Ordinance to refer back to the Bylaws, as amended from time to time, instead of having to amend/adopt new Ordinance every time Bylaws amended. Mike Looney (Hartford) and Matt Hart (CRCOG) agreed this would simplify and streamline the process – and should be put forth for consideration.

Tim Bockus (Manchester) inquired as to the effective date of amended Ordinance; Mike Looney (Hartford) stated it would be effective after all current members adopted the revised Ordinance. Suggestion was made to maintain current Bylaws and Ordinance through 2024 calendar year, while CCSWA finalizes language and provide time for municipalities to consider and adopt revisions. Fred Presley (Wethersfield) stated the proposed changes are to simplify the process and reduce barriers to joining CCSWA and agreed with key changes as proposed. The Committee also agreed to refer to legal counsel for additional information and clarification. Robyn Nichols (CRCOG) will invite legal counsel to attend a future CCSWA meeting (January) to address any questions.

11. The 2024 Meeting schedule was provided. Mike Looney called for a Motion to approve the 2024 CCSWA Meeting Schedule. Motion made by Tim Bockus (Manchester) and seconded by Tom Roy (Simsbury). Motion passed unanimously and schedule approved.

12. Next Steps were discussed by Mike Looney (Hartford) and Matt Hart (CRCOG) to include:

- a. Provide By-Law/Ordinance proposed amendments to legal counsel and invite legal counsel to attend January 22, 2024 Executive Committee meeting
- b. Membership Recruitment, including legacy vs. new member dues structure and reduce barriers to provide interest for new members to join CCSWA
- c. Organics Diversion – possibly go out to RFI/RFP to “test” the market
- d. Regional Recycling Coordinator – smaller towns/others do not have staff capacity/funds to hire own recycling coordinator – CRCOG (through RWA Grant, if funded) could hire a Regional Recycling Coordinator to include education, outreach, and programming
- e. Produce “brochure” with information/benefits of joining CCSWA

13. Motion to adjourn made by Tim Bockus (Manchester) and seconded by Tom Roy (Simsbury). Meeting adjourned at 12:41 p.m.

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To będzie zebranie zdalne. O informacji o odpowiednim linku internetowym poprosimy kontaktować Karen Stewartson na adres e-mail [kstewartson@crcog.org](mailto:kstewartson@crcog.org) lub pod numerem telefonu 860-724-4293

