

Central CT Solid Waste Authority (CCSWA) Minutes
Full Membership Committee Meeting

Monday, April 15, 2024

2:00 p.m. EST

Members and Designees

Daniel Carter	Bloomfield Public Works
Jim Rupert	Bolton Town Administrator
Anthony Salvatore, Jr	Cromwell Public Works
Lou Spina	Cromwell Public Works
Steve Hall	East Granby – First Selectman
Donald Nunes	Enfield Public Works
Lisa Dunnack	Glastonbury Sanitation Clerk
Mike Manfre	Glastonbury Public Works
Tim Bockus	Manchester Public Works
Kasia Purciello	Manchester Asst. Town Manager
Tom Roy	Simsbury Public Works
Anthony (Tony) Manfre	South Windsor Public Works
Vincent Stetson	South Windsor Public Works
Sally Katz	Wethersfield Public Works
Fred Presley	Wethersfield Town Manager

Staff

Sonya Carrizales	CRCOG Environmental Planner
Matt Hart	CRCOG Executive Director
Robyn Nichols	CRCOG Principal Program Manager, MSC

Guests

Brian Popovich	All American Waste
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1. The virtual meeting was called to order by Fred Presley, CCSWA Chair, at 2:01 p.m.
2. Roll Call and Introductions were done.
3. There was no public comment.
4. December 18, 2023, CCSWA Full Membership Committee Meeting Minutes were approved (Motion by Tim Bockus (Manchester) and seconded by Lou Spina (Cromwell)).

5. Fred Presley, CCSWA Chair, provided a brief update, including his new appointment as CCSWA Chair with the departure of Mike Looney. CCSWA Executive Committee has been very active, including amendment of Bylaws/Ordinance, textile recycling, and organics.
6. CRCOG Staff Reports – Matt Hart (CRCOG) provided an update on status of RWA Grant – CRCOG will receive \$570,000 for staffing, programs, and services. CRCOG is negotiating Scope of contract with CTDEEP. Focus will be to strengthen CCSWA as an organization and organics project through RWA. Mike Looney (formerly of Hartford Public Works and CCSWA Chair) now works for DEEP and taking lead of RWA grant program.

Robyn Nichols (CRCOG) provided brief update, including CCSWA Budget for upcoming fiscal year. CCSWA Membership Dues will remain the same while grow membership. Proposed Budget will be presented to CCSWA Executive Committee in May and to Full CCSWA Membership at June meeting. We are monitoring waste management and food waste diversion legislation, especially related to food waste and organics (in particular SB 191, which hopefully will align with CCSWA organics objectives). Draft RFI for food waste/organics will be offered through CRCOG region to capture additional communities at scale using CCSWA as a catalyst vehicle to grow membership through additional programs and services. Also, putting together RFP for textile recycling to increase programs and services for our communities.

7. Business Items:

Revised Bylaws/Model Ordinance – Fred Presley (Wethersfield), Matt Hart (CRCOG), and Robyn Nichols (CRCOG) provided an update to proposed key amendments to the CCSWA Bylaws and Concurrent Ordinance, including the following:

- a. Purpose – broader statement, to include organics diversion and recycling
- b. Membership – to join CCSWA must adopt Ordinance and approval of Full Membership
- c. Voting tiers (decreased from 5 to 3 tiers based on decennial census population), (Proposed Tiers – Tier 1 – population under 25,000 = 1 vote, Tier 2 – population from 25,000 to 74,999 = 2 votes, and Tier 3 – population over 75,000 = 3 votes (at present, City of Hartford only member in Tier 3));
- d. Annual Meeting – flexibility when annual meeting can be held (need not be December)
- e. Remote/virtual meetings allowable consistent to State law
- f. Notice – consistent with Freedom of Information Act
- g. Removal of EC members for cause only (removed without cause provision);
- h. Reduction in number of rotating EC tiers (from 3 to 2);

Simplification of concurrent Ordinance will align with Bylaw key changes and amendments (Bylaw amendments will track with ordinance reducing need to get approval from local legislative process).

As this is the second reading of the proposed amendments and, if there are no additional changes, will vote on moving these Bylaw and Ordinance changes forward through CCSWA. Once approved, each municipality will need to approve Ordinance in their respective community. CRCOG is preparing a Memo to assist members with key provisions and will offer assistance, including presenting the Bylaw and Ordinance key changes to your town/municipal membership.

Discussion included: Tim Bockus (Manchester) proposed bylaws and Ordinance must be approved “as is”. Fred Presley (Wethersfield) thanked CRCOG and Membership for work involved to date on amendments and believes Bylaws and Ordinance are in a good place to move forward.

Motion was made by Tom Roy (Simsbury) and seconded by Tim Bockus (Manchester) to approve proposed revisions to Bylaws and Concurrent Ordinance. Motion passed. CRCOG will prepare proposed Bylaw and Concurrent Ordinance for review, discussion, and approval vote at next Full Membership meeting.

8. Items for next meeting were discussed by Fred Presley (Wethersfield) and Matt Hart (CRCOG) to include:
 - a. RWA Scope of Work (including RFI for organics/food waste)
 - b. Municipal Memo (re: CCSWA Bylaws and Concurrent Ordinance)
 - c. Textile RFP update
 - d. Legislative Update
 - e. CCSWA Budget (membership dues to remain same as prior year) – main action item at next meeting
9. Motion to adjourn made by Tom Roy (Simsbury) and seconded by Tim Bockus (Manchester). Meeting adjourned at 2:28 p.m.

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To będzie zebranie zdalne. O informacji o odpowiednim linku internetowym poprosimy kontaktować Karen Stewartson na adres e-mail kstewartson@crcog.org lub pod numerem telefonu 860-724-4293