

CRCOG Municipal Services Committee
Meeting Minutes
Tuesday, January 16, 2024
12 pm - Hybrid

Members and Alternates

Peter Souza, Chair
Grace Tiezzi
Robert Skinner
Jim Drumm
Lori Spielman
Jonathan Luiz
Kasia Purciello
Maria Capriola
Laura Rhines
Tom Fitzgerald
David Nourse
Megan Massa
Fred Presley

Town/Organization

Windsor
Avon
Canton
Coventry
Ellington
Glastonbury
Manchester
Mansfield
Newington
Simsbury
Southington
Tolland
Wethersfield

CRCOG Staff

Cheryl Assis
Matt Hart
Roger Krahn
Aaliyah Miller
Robyn Nichols
Erik Snowden
Pauline Yoder

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Guests

Ken Dixon

1. Call to Order/Introductions

Chairperson Mr. Peter Souza called the hybrid Municipal Services Committee meeting to order at 12:03 pm.

2. Approval of Minutes:

- **December 5, 2023, Meeting Minutes**

Kasia Purciello made a motion to adopt the minutes of the December 5, 2023, meeting. Grace Tierzi seconded the motion and it carried unanimously.

3. Reports from the Chair and Staff

- **Chair**

Mr. Souza wished everyone a Happy 2024.

- **Executive Director**

Mr. Hart provided information for CRCOG's Policy Board New Member Orientation Session to be held at CRCOG and virtually on Wednesday, January 24, 2024 at 11:00 a.m. Municipalities with new chief elected officials (and current members) are encouraged to attend, esp. in-person.

Matt Hart also stated that CRCOG is preparing its proposed Legislative Agenda for 2024. Items of interest include:

- a. Bipartisan Infrastructure Law – seeking amendment for legislature to cover portion of local 20% match on grant funds (similar to Rhode Island)
- b. Fair Rent Commission – seeking to form Regional Fair Rent Commission for communities w/populations of 25,000+
- c. Ambulance Reimbursement Rate – seeking to increase Medicare/Medicaid state reimbursement

Legislative Agenda proposal will be presented to CRCOG Policy Board on January 24, 2024.

- **Chief Operating Officer**

Ms. Pauline Yoder stated that CRCOC has some success recruiting for the RPIP Building Official. RPIP ACO is coming along well with the most interest – anticipates as MOU between Andover, Columbia, and Hebron for Shared Regional ACO (Facilities and Officers) in the next month. In addition, CRCOG is still looking for at least two communities that are interested in the Shared Assessment grant program. RPIP Building Official and Assessor programs could be a pipeline for workforce development, including an apprenticeship program. Please reach out to Ms. Yoder at pyoder@crcog.org for additional information or interested.

- **Other**

Lyle Wray Memorial Service this Saturday, January 20, 2024 at Molloy Funeral Home in West Hartford. <https://www.legacy.com/us/obituaries/hartfordcourant/name/lyle-wray-obituary?pid=206102800>

4. Business Items

Included discussion of the following:

- **RFP for Speed and Redlight Cameras, Peter Souza**

Canton (Bob Skinner), Wethersfield (Fred Presley), and Windsor (Peter Souza) pursuing Red Light/Speed Cameras – in early stages and informational gathering
CRCOG be conduit in future for RFP/vendor pre-qualification/grant assistance

Roger Krahn (CRCOG) provided overview of DOT Guidelines before RFP and procurement

Wethersfield (Fred Presley) and Glastonbury (Jonathan Luiz) interested in CRCOG assistance; CRCOG can provide idea to Transportation Committee, CRCOG can prepare ToolKit, and CRCOG/CRPC can assist with procurement (RFQ -consultant/devices vs. CRCOG hold Master Contract with Side Letters).

Canton (Bob Skinner) provided model ordinance – any other municipalities have ordinances to provide?

No apparent State of CT contract that would be applicable (State contract for construction zones and mobile units – not fix mounted)

- **Review of Applications Submitted Under the Bipartisan Infrastructure Law and Other Federal Funding Programs**, *Matt Hart, Elizabeth Sanderson*

CRCOG has assisted member communities in our Region with over \$108M/29 discretionary BIL/IIJA grants and other funding opportunities (municipal and Nonmunicipal grants, including IRA and REAP) – Federal White House data only updated through November 22, 2023

Elizabeth Sanderson (CRCOG) and Ryan Faulkner (CRCOG) prepared Needs Interactive Map – additional awards in December 2023

RAISE Grant being coordinated by CRCOG for Route 15 – Berlin Turnpike (Berlin, Newington, and Wethersfield). Focus on improving bicycle pedestrian infrastructure and other recommendations from Regional Transportation Safety Plan for planning and design.

Please contact Elizabeth Sanderson at esanderson@crcog.org if you have any questions or interested in additional funding opportunities.

5. **Municipal Information Sharing**

- Discuss member budgets at next meeting in February (MRSA) and projections from OPM for municipal budget planning
- Kasia Purciello (Manchester) will share Manchester’s Evaluation Proposal
- Jonathan Luiz (Glastonbury) requested example of municipal work from home policy

6. Future Agenda Items

- **Comprehensive Economic Development Strategy (CEDS)**
- **Stormwater Management** (Staff Report on \$250K CRCOG Grant through Climate Resilience Fund) **and/or Waste Management**
- **Legislative Issues**
- **POCD**
- **Workforce Development**

Send topics of interest for consideration to MSC.

7. Other?

The next hybrid CRCOG Municipal Services meeting is scheduled for Tuesday, February 20, 2024. Peter Souza may not be available to lead February MSC meeting, but will know if Grace Tiezzi or other(s) can. More to come.

8. Adjournment

Meeting adjourned at 12:53 p.m.

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