

To: CRCOG Transportation Committee
From: Cara Radzins, CRCOG Deputy Director of Transportation Planning
CC: Rob Aloise, CRCOG Director of Transportation Planning
Date: February 16, 2024
Subject: Updated 2024 Transportation Committee Meeting Schedule

At its meeting on November 13, 2023, the CRCOG Transportation Committee approved its 2024 meeting schedule. This approved schedule stated that “meetings will be held in a hybrid format in March, June, September, and December, with the remainder of meetings being held fully virtually via Zoom... Adjustments to this approach may be made if members of the Transportation Committee agree on the need for changes.”

The CRCOG offices will be relocating in March 2024. As such, CRCOG staff is proposing to hold the Transportation Committee meeting scheduled for March 25 in a virtual format and the meeting scheduled for April 22 in a hybrid format, with the in-person portion of the April meeting to be held at CRCOG’s new offices at 350 Church Street in Hartford. The in-person portion of subsequent hybrid meetings in June, September, and December would also be held at the new office location.

CRCOG staff is seeking Transportation Committee approval of these changes to the 2024 Transportation Committee Meeting Schedule, which are shown on the attached draft updated schedule.

Attachments:

- 2024 Transportation Committee Meeting Schedule, Updated February 2024

**CRCOG TRANSPORTATION COMMITTEE
MEETING SCHEDULE FOR 2024**
Updated February 2024

Regular meetings of the CRCOG Transportation Committee are typically held on the Monday preceding CRCOG Policy Board meetings, unless that day is a holiday, in which case the meeting is held a week earlier. Meetings are scheduled for noon. It is anticipated that meetings will be held in a hybrid format in April, June, September, and December, with the remainder of meetings being held fully virtually via Zoom. The in-person portion of hybrid meetings will be held at the CRCOG offices in Hartford unless notice is sent to the contrary. Adjustments to this approach may be made if members of the Transportation Committee agree on the need for changes.

Cost Review Sub-Committee meetings are typically scheduled at 11:00 am on the same day and in the same location as Transportation Committee meetings, unless notice is sent to the contrary.

Monday, January 22, 2024
Monday, February 26, 2024
Monday, March 25, 2024
Monday, April 22, 2024
Monday, May 20, 2024
Monday, June 24, 2024
Monday, July 22, 2024 (**Acting on behalf of the Policy Board**)
Monday, September 16, 2024
Monday, October 21, 2024
Monday, November 18, 2024
Monday, December 16, 2024

In addition to the regular meetings listed above, **Special Meetings** are scheduled when necessary. Notices are sent out in advance for such meetings, consistent with the requirements of the Freedom of Information Act and CRCOG policies. For further information, please call (860) 724-4293 or visit the CRCOG website at www.crcog.org.

Address of CRCOG Offices:

- January – March: 241 Main Street, Hartford
- March – December: 350 Church Street, Hartford