

**Capitol Region Council of Governments  
Regional Planning Commission Virtual Meeting  
Thursday, March 21, 2024, 7:00 pm**

**Attendance**

Jennifer Bartiss-Earley  
Bill Rice  
Lisa Levin  
Maria Mozzicato  
Jed Larson  
Byron Lester  
Tom Manning  
Elizabeth Vinick  
Eric Thomas  
Ed Marek  
Austin Gelinias  
Chris D'Antonio  
Mike Kowalski  
Dave Leeson  
Jim Thurz  
Alan Mordhorst  
Adam Opin  
Gia Pascarelli  
Leslie Campolongo  
Mathew Bandle  
Meg Harvey  
Dave Mordasky  
David St. Germain  
Steven Wagner  
Christine Sinopoli  
Bob Lavitt  
Jamie Sewell  
Bonnie Potocki

Richard Roberts

**Town/Organization**

Plainville  
Simsbury  
Avon  
Avon  
Andover  
Bloomfield  
Bolton  
Canton  
Coventry  
Coventry  
East Granby  
Enfield  
East Windsor  
East Windsor  
East Windsor  
Rocky Hill  
Mansfield  
Newington  
Vernon  
Farmington  
Windsor  
Stafford  
Farmington  
South Windsor  
Suffield  
Granby  
Southington  
Manchester

Wethersfield

**Staff**

Caitlin Palmer	CRCOG
Jacob Knowlton	CRCOG
Kyle Shiel	CRCOG
Heidi Samokar	CRCOG

**Others**

## **1. Call to Order**

Chairperson Jennifer Bartiss-Earley called the meeting to order at 7:05pm.

## **2. Adoption of Minutes: November 16, 2023**

**Motion to approve the minutes of November 16, 2023, as presented made by Bill Rice. Second to the motion provided by Tom Manning; it was carried unanimously with Lisa Levin and Christine Sinopoli abstaining.**

## **3. Report on the Regional Plan of Conservation and Development (POCD) Update**

CRCOG staff delivered the presentation on the Regional POCD at 22 minutes into the recording. **Tom Manning** motions and Gia Pascarelli seconds the motion to extend the 2014 Regional Plan of Conservation and Development to serve as the regional plan for referrals until November of 2024. Bonnie Potocki points out that the reasoning for the extension should be included on the record: Except for graphic design, CRCOG determined it would prepare the POCD in-house, relying on staff availability to complete the plan by May 2024. Since that decision was made, there was almost complete turnover of project staff. In addition, CRCOG was awarded grant funding for other projects which had short timeframes and diverted staff from the POCD in December 2023 and January 2024 - key months in completing a full draft to keep us on schedule. Staff met with the RPC Chair and Vice Chair in February to alert them to the delay and determine a timeframe to move forward as expeditiously as possible while still meeting state notice requirements and providing adequate time for review by the RPC and the Technical Advisory Committee. State statutes do not identify consequences for a delayed adoption of a plan and staff discussed how it could continue to use the 2014 plan in the interim for referrals.

## **4. Report on Zoning and Subdivision Referrals**

Jacob Knowlton reviewed recent zoning and subdivision referrals and existing trends. This can be found at the time 1:40:00 in the recording.

## **5. What's New in My Town – A Discussion and Report on Local Planning and Development Activities in the Municipalities of the Capitol Region**

During the “What’s New in My Town” segment, members discuss recent activities within their respective municipalities. This can include anything from town business, zoning regulations, new structures, and other updates.

This month’s discussion can be found at the 1:43:00 minute mark in the recording.

## **6. Other Business**

**With no further business, a motion to adjourn was made by Rich Roberts, Wethersfield. The motion was seconded by Lisa Levins, Avon and it carried unanimously.**