

Agenda Item Summary

To: Policy Board

From: Caitlin Palmer, Director of Regional Planning and Development

CC: Matt Hart, Executive Director

Meeting Date: April 24, 2024

Subject: Resolution Authorizing Execution of an Agreement with the Connecticut Department of Transportation for an Active Transportation Microgrant

Background: The Connecticut Department of Transportation (CTDOT) created the Active Transportation Microgrant to allow organizations such as municipalities, schools, and non-profits the ability to apply for non-infrastructure related transportation funding. Eligible items include, but are not limited to, bikes, helmets, and training classes. The funding is intended to improve safety, equity, accessibility, and sustainability amongst active and vulnerable road users.

To date, CRCOG has received nine applications from communities/organizations totaling \$41,325.

Benefit to Member Towns/CRCOG: Organizations have an opportunity to apply for a \$5,000 grant. This grant does not require a match from the organization.

Financial/Operational Impact: CRCOG can administer this grant with existing staff resources.

Project Schedule: The grant process is ongoing until the statewide \$500,000 grant is expended. Organizations are expected to purchase and install all items within one calendar year of receipt of funds.

Recommendation: In order to allow our municipal members and others to participate in this grant program, staff recommends approval of the attached resolution.

Attachments:

- Resolution

**RESOLUTION AUTHORIZING
EXECUTION OF AN AGREEMENT WITH THE CONNECTICUT
DEPARTMENT OF TRANSPORTATION FOR AN ACTIVE
TRANSPORTATION MICROGRANT**

WHEREAS, the funding is being made available by Connecticut Department of Transportation (CTDOT) to improve access and conditions for active transportation users; and

WHEREAS, the Active Transportation Microgrant provides eligible organizations with a grant of up to \$5,000 on a first-come, first-serve basis; and

WHEREAS, eligible organizations consist of municipalities, schools, school districts, and non-profits; and

WHEREAS, eligible items are considered non-infrastructure and will not require design or construction; and

WHEREAS, upon review and approval from CTDOT, the funds will be distributed to organizations through CRCOG; and

WHEREAS, CRCOG received our first Project Authorization Letter (PAL) from CTDOT with additional PALs anticipated each quarter, as applicable, until the grant funds are expended:

NOW, THEREFORE, BE IT RESOLVED, that CRCOG's Executive Director is authorized to act on behalf of the CRCOG in executing all appropriate and necessary contractual instruments with the CTDOT for the purpose of obtaining financial assistance to carry on a mutually agreed upon Active Transportation Microgrant within the Capitol Region in cooperation with CTDOT as well as any amendments to, and/or future CTDOT active transportation microgrant agreements.

CERTIFICATE

I certify that the above is a true copy of the resolution adopted by the Policy Board at its meeting held on April 24, 2024.

BY: _____ DATE: _____

Jason Bowsza, Secretary