

To: Policy Board; Transportation Committee

From: Michael Cipriano, Senior Transportation Planner

CC: Rob Aloise, Director of Transportation Planning
Cara Radzins, Deputy Director of Transportation Planning
Municipal Engineers, Municipal Planners, Directors of Public Works

Date: March 27, 2024

Subject: Transportation Alternatives Program (TAP): Request for Proposals

The Capitol Region Council of Governments (CRCOG) invites eligible applicants to submit proposals for projects to be funded under the Transportation Alternatives Program (TAP) for federal fiscal years 2026 through 2030. Applicants are encouraged to submit no more than one application each. Per guidance from the Connecticut Department of Transportation (CTDOT), eligible projects include: on-and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation and enhanced mobility, community improvement activities, multi-use trail projects, and safe routes to school projects. **While this solicitation assumes the continuation of current funding levels and project eligibility, future legislation will dictate the number and type of projects that will be initiated. Therefore, selection under this solicitation does not guarantee project eligibility or funding.**

To aid in application preparation, please download and review the following TAP documents via the links on CRCOG's website at <https://crcog.org/rfp-rfq/>:

- CTDOT TAP Application
- CTDOT Cost Estimate Template
- CRCOG Solicitation Guidance
- FHWA TAP Guidance
- 2024 CTDOT Cost Estimating Guidelines
 - Applicants may use their own cost estimating protocols. However, because this is a federal funding program, use of the CTDOT guidelines is encouraged.

To apply for funding under the 2024 TAP, please send the following materials to Michael Cipriano, Senior Transportation Planner, by **3:00pm on Monday, May 13, 2024**:

- Digital files of the completed TAP Application, Cost Estimate (in original file format with functioning fields/cells), and any other supplemental documents. Please transmit the files to mcipriano@crcog.org.
- Please note that the application requires a duly authorized representative to sign a "Project Sponsor and Commitment Statement" expressing a commitment to fund the necessary local match and to operate, maintain, and insure the proposed transportation improvement.

If you have any questions, please contact Michael Cipriano (mcipriano@crcog.org) or Cara Radzins (cradzins@crcog.org).