

## **Central CT Solid Waste Authority (CCSWA) Minutes**

### **Executive Committee Meeting**

**Monday, May 20, 2024**

**2:00 p.m. EST**

#### **Members and Designees**

|                   |                           |
|-------------------|---------------------------|
| Jim Rupert        | Bolton Town Administrator |
| Russ Arnold       | Farmington Public Works   |
| Christopher Hayes | Hartford Public Works     |
| Nana Adjei        | Hartford Public Works     |
| Thomas Stewart    | Hartford Public Works     |
| Tim Bockus        | Manchester Public Works   |
| Tom Roy           | Simsbury Public Works     |
| Fred Presley      | Wethersfield Town Manager |

#### **Staff**

|                  |                                      |
|------------------|--------------------------------------|
| Sonya Carrizales | CRCOG Environmental Planner          |
| Matt Hart        | CRCOG Executive Director             |
| Robyn Nichols    | CRCOG Principal Program Manager, MSC |

#### **Guests**

None

1. The virtual meeting was called to order by Fred Presley, CCSWA Chair, at 2:02 p.m.
2. Roll Call and Introductions were done.
3. There was no public comment.
4. April 15, 2024, CCSWA Executive Committee Meeting Minutes were approved (Motion by Tom Roy (Simsbury) and seconded by Russ Arnold (Farmington)).
5. Fred Presley, CCSWA Chair, provided a brief update, including discussion of bylaws/ordinance and Municipal Memo, priority items, and FY 2024/2025 Proposed Budget.
6. CRCOG Staff Reports – Matt Hart (CRCOG) and Robyn Nichols (CRCOG) discussed Municipal Memo to pass enabling Ordinance (re: CCSWA Bylaws) and CRCOG Staff assistance to municipal leaders (Ordinance will need to be passed by all 14 current CCSWA members). Discussion included proposed date to pass new Enabling Ordinance

by year end (sooner encouraged to move forward). CRCOG will circulate Municipal Memo to membership and next steps, including CRCOG attendance/participation in town meetings. Reach out to Robyn Nichols to schedule at [rnichols@crcog.org](mailto:rnichols@crcog.org).

CRCOG finalizing RWA Agreement with DEEP (anticipate fully executed agreement by end of summer). Once we receive RWA Grant funds, moving forward with RFI for Organics, with assistance of consultant, TetraTech. Budget for RFI for Organics consultant is approximately \$5,000. RFI for Organics draft will be presented to CCSWA for review/comment.

Updates to CCSWA and waste management/diversion website ongoing – looking to complete over this summer through Sonya Carrizales assistance at CRCOG.

Legislative update – Food Waste and Organics Bill (SB 191) passed 35/1 – provides a few years to implement programs/services in our municipalities. Discussion included inviting Mike Looney (CTDEEP) to next CCSWA meeting to discuss how Food Waste and Organics Bill will impact our communities/steps for implementation and coordination with DEEP.

7. Business Item(s):

Proposed 2024/2025 CCSWA Budget discussion included, membership dues (to remain static), awaiting \$570,000 funds from RWA Grant, allocation of expenses (e.g., CRCOG Staff, Legal, Consulting) reducing admin costs, and program/service projects. CCSWA Budget will remain cash positive. Once receive RWA grant funds, will revise Budget and address membership recruitment. Fred Presley called for vote to approve Proposed Budget. Christopher Hayes (Hartford) motioned and Tim Bockus (Manchester) seconded. Proposed Budget approved and will be presented to Full Membership in June.

8. Items for next meeting were discussed by Fred Presley (Wethersfield) and Matt Hart (CRCOG) to include:

- a. Executive Committee to meet 1 hr. prior to Full Membership Meeting (RMN to send Invite to EC Members)
- b. CCSWA Proposed Budget for Full Membership approval
- c. Food Waste and Organics Bill (SB191) Discussion with Full Membership and CTDEEP (June 17, 2024)
- d. Review/Discussion of draft RFI for Organics (EC) (June 17, 2024)
- e. Expanding CCSWA Membership (interest growing, esp. related to organics/food waste)

9. Motion to adjourn made by Tim Bockus (Manchester) and seconded by Russ Arnold (Farmington). Meeting adjourned at 1:32 p.m.

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Un interprete estará disponible para esta reunión si usted lo solicita al 860-522-2217, x4293, lo más pronto posible. Jeśli potrzebujesz tłumacza na język polski, zadzwoń (860) 522-2217, x4293 jak najszybciej.  
Esta es una reunión virtual. Para mayor información sobre la conexión, por favor contactar a Karen Stewartson al correo electrónico: [kstewartson@crcog.org](mailto:kstewartson@crcog.org)  
To będzie zebranie zdalne. O informacji o odpowiednim linku internetowym poprosimy kontaktować Karen Stewartson na adres e-mail [kstewartson@crcog.org](mailto:kstewartson@crcog.org) lub pod numerem telefonu 860-724-4293