

**CRCOG POLICY BOARD MEETING MINUTES**  
**DRAFT UNTIL APPROVED**

Wednesday, April 24, 2024

12:00 NOON

This was a virtual meeting.

For more information, email [info@crcog.org](mailto:info@crcog.org) or call 860-724-4283.

**Attendance**

Eric Anderson  
Brandon Roberston  
Hiram Peck  
Chris Edge  
Jim Rupert  
Robert Skinner  
Mark Walter  
Lisa Thomas  
Connor Martin  
Jason Bowsza  
Matt Reed  
Jonathan Luiz  
Mike Walsh  
Raúl De Jesús Jr.  
Andrew Tierney  
Steve Stephanou  
Ryan Aylesworth  
David Porter  
Brock Weber  
Jon Trister  
Mike Paulhus  
Lisa Marotta  
Marc Nelson  
Mark Sciota  
William Morrison  
Audrey Delnicki  
Shari Cantor  
Rick Ledwith  
Peter Souza

**Town/Organization**

Andover  
Avon  
Avon  
Berlin  
Bolton  
Canton  
Columbia  
Coventry  
East Hartford  
East Windsor  
Ellington  
Glastonbury  
Granby  
Hartford  
Hebron  
Manchester  
Mansfield  
Marlborough  
New Britain  
Newington  
Plainville  
Rocky Hill  
Simsbury  
Southington  
Stafford  
Tolland  
West Hartford  
West Hartford  
Windsor

**Staff**

Aaliyah Miller	CRCOG
Caitlin Palmer	CRCOG
Cara Radzins	CRCOG
Cheryl Assis	CRCOG
Elizabeth Sanderson	CRCOG
Kim Bona	CRCOG
Laura Frankowski	CRCOG
Matt Hart	CRCOG
Michael Cipriano	CRCOG
Pauline Yoder	CRCOG
Rob Aloise	CRCOG
Tracey Malenfant	CRCOG

**Guests**

Kevin Tedesco	CTDOT
Jeff Pugliese	Eversource
Jonathan Ferrigno	Eversource
Kate Rayner	Eversource
Mackenzie Smillie	Eversource
Mark Massaro	Eversource
Melissa Sherburne	Eversource
Steve Sullivan	Eversource
Victoria Pasion	Eversource
Vicki Shotland	Greater Hartford Transit District
Doug Holcomb	Greater Hartford Transit District
Chris Smith	Rome Smith Kowalski
John Harkins	Rome Smith Kowalski

1. **Call to Order**

Jason Bowsza called the meeting to order at 12:04 PM.

2. **Public Comment**

No public comment was offered.

3. **Approval of Minutes from March 27, 2024**

Eric Anderson made a motion to approve the minutes of March 27, 2024 as presented. Lisa Thomas seconded the motion. Motion passed.

4. **MONTHLY REPORTS**

- a. **Chair and Executive Director** - Mr. Hart provided an overview of his report. Mr. Hart's full report can be found [HERE](#)
- b. BIL/IIJA Update
- c. Municipal Services and Purchasing Council
- d. Planning - Transportation
- e. Public Safety Homeland Security
- f. Planning - Community Development

5. **Legislative Update**

John Harkins and Chris Smith informed the board that the legislative session will be closing in 2 weeks, and that a state budget has not yet been put in place. It was also noted that this is an election year, with all representatives and senators up for re-election. A full update on these topics was provided starting at the 1 hour and 10-minute mark of the meeting.

6. **Presentations**

Steve Sullivan, President, Connecticut Electric Operations for Eversource Energy presented to the board. His presentation begins at the two-minute mark. Mr. Sullivan's presentation can be found [HERE](#).

**ACTION ITEMS**

7. **Resolution of the Capitol Region Council of Governments Authorizing Execution of an Agreement with Titan Energy for an Energy Consultant:**

Kim Bona reported that on March 14, 2024, CRCOG issued an RFP for an Energy Consultant to assist with the reverse auction process. On April 11, 2024, a review committee consisting of representatives from CRCOG staff and CRPC membership reviewed the proposals. The review committee feels Titan Energy is the most qualified firm to best serve CRPC member towns. Lisa Thomas made a motion to approve, and Mark Walter seconded. Motion passed.

8. **Resolution Authorizing Changes in Pension Plan and Trust Documents.** Matt Hart and Pauline Yoder presented this item and reported that the amendments were necessary to ensure that CRCOG's plan documents remain current and compliant with legal requirements. They recommend Board approval of the Resolution to Restate CRCOG's Pension Plan and Trust Documents. Eric Anderson made a motion to approve, Marc Walter seconded. Motion passed.

9. **Resolution Authorizing for Execution of an Agreement with the Connecticut Department of Transportation for an Active Transportation Microgrant.**

Caitlin Palmer presented this item and explained that The Connecticut Department of Transportation (CTDOT) created the Active Transportation Microgrant to allow organizations such as municipalities, schools, and non-profits the ability to apply for non-infrastructure related transportation funding. Organizations have an opportunity to apply for a \$5,000 grant. This grant does not require a match from the organization. Eric Anderson made a motion to approve, and Lisa Thomas seconded. Motion passed.

10. **2024 LOTCIP Project Solicitation – Recommended Project Selections.** Eric Anderson made a motion to accept and reported that under LOTCIP, municipalities receive 100% construction funding for a variety of transportation projects. CRCOG staff recommends approval of nineteen (19) project selections in the amount of \$39,663,800 from the LOTCIP 2024 Solicitation. This recommendation was endorsed by the Transportation Committee at its meeting on April 22, 2024. Peter Souza seconded; motion passed.
11. **Proclamation in Recognition of Vicki Shotland.** Matt Hart presented the proclamation in recognition of Vicki Shotland, upon her retirement. Peter Souza made a motion to approve, and Marc Nelson seconded. Motion passed.
12. **Proclamation Declaring the Fourth Saturday of April as Celebrate Trails Day.** Matt Hart presented a proposed proclamation recognizing the fourth Saturday of April (April 27, 2024), as “Celebrate Trails Day” in our capital region. Lisa Thomas made the motion to approve, and Mark Nelson seconded. Motion passed.
13. **TIP Amendments**  
Eric Anderson made a motion of the proposed TIP amendments to approve the following projects:
  1. District 1—Various—Install High Friction Surface Treatment
  2. Statewide—Various—TDM: Greater CT Moderate
  3. Statewide—Various—TDM: NY-NJ-CT Moderate
  4. Statewide—NVCOG Municipal ADA Program
  5. East Hartford—CT 2—NHS Bridge Improvements
  6. Wethersfield—CT 15—NHS Bridge Improvements
  7. Hartford/East Hartford—I-84—Rehab Bulkeley Bridge
  8. Ellington—CT 140—Intersection Realignment and Increase Horizontal CurvesSteve Stephanou seconded; motion passed.
14. **Correspondence/ Handouts**  
Matt Hart reviewed [Letters of Support](#) for our members.
15. **Other Business**  
None.
16. **Adjournment**  
The meeting adjourned at 1:10pm.