

DRAFT
Until Endorsed
by Committee

CRCOG POLICY BOARD MEETING MINUTES
DRAFT UNTIL APPROVED

Wednesday, June 26, 2024

12:00 NOON

This was a virtual meeting.

For more information, email info@crcog.org or call 860-724-4283

Attendance

Brandon Roberston
Chris Edge
Jon Colman
Jim Rupert
Robert Skinner
Lisa Thomas
Matt Reed
Andrew Tierney
Jonathan Luiz
Mike Walsh
Raúl De Jesús Jr.
Erin Stewart
Jaime Trevethan
Ray Carpentino
Wendy Mackstutis
Mark Nelson
William Morrison
Alex Ricciardone
Marc Sciota
Peter Tanaka
Rick Ledwith
Ken Lesser
Fred Presley
Nuchette Black-Burke
Peter Souza
Scott Storms

Town/Organization

Avon
Berlin
Bloomfield
Bolton
Canton
Coventry
Ellington
Hebron
Glastonbury
Granby
Hartford
New Britain
Newington
Rocky Hill
Simsbury
Simsbury
Stafford
Southington
Southington
Willington
West Hartford
Wethersfield
Wethersfield
Windsor
Windsor
Windsor Locks

Staff

Aaliyah Miller

CRCOG

Anaka Maher	CRCOG
Caitlin Palmer	CRCOG
Cara Radzins	CRCOG
Cheryl Assis	CRCOG
Elizabeth Sanderson	CRCOG
Heidi Samokar	CRCOG
Jill Swenson	
Kim Bishop	CRCOG
Kim Bona	CRCOG
Laura Frankowski	CRCOG
Makahlia Harris	CRCOG
Matt Hart	CRCOG
Pauline Yoder	CRCOG
Rob Aloise	CRCOG
Sotoria Montanari	CRCOG
Tracey Malenfant	CRCOG

Guests

Casey Hardin	AECOM-GHMS
Aaron Marcavitch	Enfield
Kristy Koistinen	Enfield
Lori Whitten	Enfield
Jonathan Ferrigno	Eversource
Erin McBride	Chris Murphy's Office
Kevin Burnham	CTDOT
Grayson Wright	CTDOT
Nilesh Patel	CTDOT
Cristian Corza-Godinez	Hartford
Jeff Auker	Hartford
Olusegun Ajayi	Hartford
Justin LaFountain	Wethersfield
Chris Smith	Rome Smith Kowalski
John Harkins	Rome Smith Kowalski

1. **Call to Order**
Mayor Erin Stewart called the meeting to order at 12:02 PM.
2. **Public Comment**
No public comment was offered.

3. **Approval of Minutes from May 22, 2024**

Jon Colman made a motion to approve the minutes of May 22, 2024 as presented. Wendy Mackstutis seconded the motion. Motion passed.

4. **MONTHLY REPORTS**

Chair and Executive Director - Mr. Hart provided an overview of his report. Mr. Hart's full report can be found [HERE](#)

- a) Administration and Finance
- b) BIL/IIJA Update
- c) Municipal Services and Purchasing Council
- d) Planning - Transportation
- e) Public Safety Homeland Security
- f) Planning - Community Development

5. **Legislative Update**

Chris Smith discussed the special session at the 40 minute mark. He informed the board that the Governor finalized all bills from the regular session. SB501 is in special session with the senate and the house this week.

6. **Presentations**

Matt Hart began his presentation by thanking Marc Sciota for his service as Southington's Town Manager. Alex Ricciardone introduced himself to the board. Matt Hart provided an update to the board on CRCOG's Strategic Playbook. The presentation begins at 45 minutes and can be found [HERE](#).

ACTION ITEMS

7. **Resolution to Accept the FY 2024-2025 Regional Services Grant:**

Matt Hart asked the board to accept the Regional Services Grant from Office of Policy and Management. The grant funds are the second largest funding source for CRCOG. Jon Colman made a motion to approve. Wendy Mackstutis seconded, and the motion passed.

8. **Resolution Authorizing the CRCOG Executive Director to Enter into an Agreement with The Connecticut Department of Public Health and Accept Funds for Public Health Emergency Preparedness:**

Cheryl Assis detailed that the agreement allows the Executive Director to enter into an agreement with the Department of Public Health and memorandums of agreement with the 14 health districts for the purpose of emergency planning activities. The funding is estimated at \$850,000 a year. Jon Colman made a motion to approve. Jim Rupert seconded, and the motion passed.

9. **Resolution Authorizing the CRCOG Executive Director to Enter into an Agreement with DEMHS to Accept Funding for Emergency Management**

Training for Region 3 Communities

Cheryl Assis stated the funding will serve to support the Capitol Region Emergency Planning Council (CREPC) to administer training programs for our emergency management personnel. The activities will benefit all Region 3 member communities and enhance emergency preparedness within the region. Jon Colman made a motion to approve, Jim Rupert seconded the motion. Motion passed.

10. Resolution For Endorsement of the Greater Hartford Mobility Study

Rob Aloise and Anaka Maher presented staff's review of the Planning and Environmental Linkages (PEL) study for the Greater Hartford Mobility Study, conducted by the CT Department of Transportation (CTDOT). The presentation and study materials can be found here: [HERE](#). The Transportation Committee unanimously recommended that the Policy Board endorse the planning and environment linkages (PEL) study. Jon Colman made a motion to approve the resolution, Jim Rupert seconded the motion. Motion passed.

11. TIP Amendments

Jon Colman made a motion to approve the proposed TIP amendments to the following projects:

1. Various—Section 5311—Section 5311 Program Adjustment
2. Windham—Windham TD—Section 5311 Operating (Dial-a-ride, Fixed route, Job access, Willimantic-Danielson) and Capital
3. Canton—Various—Install EV charging stations at various town facilities

Chris Edge seconded the motion; motion passed.

12. Resolution for Transportation Alternatives Program (TAP): Priority Projects

Jon Colman made a motion to approve and recommended Policy Board approval of the priority projects for submission to CTDOT, for its review and approval. The priority projects, as ranked by the Cost Review Sub-Committee, are in Bloomfield, Simsbury, Hartford, Wethersfield, Glastonbury, and Berlin as well as a contingency project in Mansfield. Jonathan Luiz seconded the motion. Motion passed.

13. Resolution Authorizing Execution of an Agreement with the Most Qualified Consultant for The Capitol Region bicycle And Pedestrian Priority Network Plan

Jon Colman made a motion that the Policy Board approve the Resolution to enable Matt Hart, on behalf of CRCOG, to execute an agreement with the consulting firm that is found to be the most qualified to assist CRCOG in the development of the Regional Bicycle and Pedestrian Network Plan. Chris Edge seconded the motion. Motion passed.

14. Resolution to Execute an Agreement with VEO for Shared Micromobility Services

Jon Colman made a motion that the Policy Board approve the Resolution to enable Matt Hart, on behalf of CRCOG, to execute an agreement with Veo to serve as a shared micromobility provider for Hartford and other municipalities. Chris Edge seconded the motion. Motion passed.

15. **Correspondence/ Handouts**

Matt Hart reviewed [Letters of Support](#) for our members.

16. **Other Business**

None.

17. **Adjournment**

The meeting adjourned at 1:22pm.